



*Scott J. Putnam, Mayor*

# CITY OF WASHINGTON REGULAR COUNCIL MEETING

WASHINGTON CITY COUNCIL  
November 5, 2020 1:00 P.M.  
VIA ZOOM



## City Council

*Joe Manning, Councilman*

*Ken Westcott, Councilman*

*Matt Staniszewski Councilman, MBA, EDFP.*

*Joe Pintola, Councilman*

## ROLL CALL:

Councilman Matthew Staniszewski  
Councilman Joe Pintola  
Councilman Ken Westcott  
Councilman Joe Manning  
Mayor Scott Putnam

## SOLICITOR:

Jack Cambest, Esquire

## MOMENT OF SILENCE

## PLEDGE OF ALLEGIANCE TO THE FLAG

1. **Motion** to approve the minutes of the October 1, 2020 Regular Meeting of the Washington City Council.

**PUBLIC PARTICIPATION:** Individuals or group representatives who have signed in prior to the meeting, will have 5 minutes of microphone time to address Council during the public participation portion of the meeting. We prefer if there is a group, a representative be chosen to speak. Audience comments will not be permitted following the public participation portion of the meeting; therefore, we ask that you please review the agenda for any item(s) you may wish to discuss. We have, in the past, had individual's direct comments to Mayor and Council that were not correct or could not be documented. For that reason, we ask that your information be to the point and factual. Although we may not be able to answer your question at this meeting, we will refer your request or recommendation to the proper department for any necessary action.

## PUBLIC COMMENT:

## CLOSED TO PUBLIC PARTICIPATION

2. **Motion** to approve the following payments:
  - a. Kulak-George Architects in the amount of \$615.57 for the Salt Shed Project.  
**CHARGE:** 53.00/489-000
  - b. A.G. Bevec, Inc in the amount of \$23,788.00 for Pickleball Courts-Resurface.  
**CHARGE:** 52.00/489-000
  - c. Witmer Public Safety Group, Inc., Invoice # 2057064 - \$1,757.98, Invoice #2048867 - \$1,395.00 and Invoice 2057066 - \$1,708.00. Items covered under the 2020 PEMA Grant in the amount of \$4,860.98. **CHARGE:** 99.00/400-260

- d. George R. Smalley Co. Inc in the amount of \$5,634.81 for Main Pavilion Electric (E 2596-04) **CHARGE:** 85.00/454-700
- e. Widmer Engineering in the amount of \$2,305.00 for 2020 MS4. **CHARGE:** 53.00/436-313
- f. Widmer Engineering in the amount of \$3,325.00 for 2020 August Items. **CHARGE:** 53.00/436-313
- g. Widmer Engineering in the amount of \$2,500.00 for Pickle Ball Court. **CHARGE:** 53.00/436-313
- h. Widmer Engineering in the amount of \$950.00 for Farmer's Market Restroom. **CHARGE:** 53.00/436-313
- i. Widmer Engineering in the amount of \$2,142.50 for Salt Shed. **CHARGE:** 53.00/436-313
- j. Widmer Engineering in the amount of \$190.00 for Park Grant Assistance. **CHARGE:** 53.00/436-313
- k. PA Municipal League in the amount of \$4,372.16 for 2021 PA Municipal League Dues. **CHARGE:** 01.60/400-420
- l. Skelly & Loy in the amount of \$11,031.60 for MS4. **CHARGE:** 53.00/436-682.
- m. Widmer Engineering in the amount of \$760.00 for September 2020 Monthly Items. **CHARGE:** 53.00/436-313
- n. Blue Bastion in the amount of \$1,943.60 for November Secass. **CHARGE:** 96.00/407-000
- o. Ideal Integrations in the amount of \$6,759.00 for November QTR Managed Services. **CHARGE:** 96.00/407-000
- p. Valley Fence Company in the amount of \$13,865.00 for Pickleball Fence. **CHARGE:** 52.00/489-000
- q. Ideal Integrations in the amount of \$281.50 for Office 365 November 2020. **CHARGE:** 96.00/407-000
- r. WEWJA in the amount of \$3,000.00 for September 2020 Dye Tests, Invoice 15047. **CHARGE:** 01-34/413-240
- s. Police Consulting Services in the amount of \$2,205.00 for 2020 Fire Fighter Civil Service Testing Services. **CHARGE:** 01-15/410-266

3. **Motion** to approve the following transfers:

- a. \$250,000.00 from General Fund 01.70/492-995 to Capital Improvement Fund 77.00/392-900 for the Allison Avenue Stormwater Project Match.
- b. \$4,500.00 from 73.00/492-900 Fire Department Capital Purchase Fund to 99.00/392-900 (PEMA Fire Grant Fund)

- c. \$39,000.00 from 01.33/411-376 (Fire alarm maintenance) to 01.33/411-183 (Fire Overtime)
  - d. \$2,500.00 from 01.33/411-268 (Fire prevention expenses) to 01.33/411-183 (Fire Overtime)
  - e. \$45,000.00 from 01.34/413-131 (Salary-Building code officer) to 01.33/411-183 (Fire Overtime)
  - f. \$10,000.00 from 01.34/413-131 (Salary-Building code officer) to 01.33/411-122 (Fire Chief Salary)
  - g. \$2,000.00 from 01.42/430-251 (Tires and chains) to 01.42/430-238 (Public works uniforms)
  - h. \$1,000.00 from 01.42/430-251 (Tires and chains) to 01.42/430-370 (vehicle maintenance)
  - i. \$500.00 from 01.44/433-215 (street paint) to 01.44/433-231 (gasoline)
  - j. \$2,500.00 from 01.44/433-370 (vehicle maintenance) to 01.44/433-373 (equipment repairs)
  - k. \$5,000.00 from 01.3/454-211 (swimming pool supplies) to 01.52/409-377 (heating maint)
  - l. \$1,500.00 from 01.12/405-318 (ordinance codification) to 01.12/405-309 (copier equip/maint)
  - m. \$7,000.00 from 01.15/410-231 (gasoline) to 01.15/410-183 (police overtime)
  - n. 2,000.00 from 01.12/405-318 (ordinance codification) to 01.15/410-183 (police overtime)
  - o. \$1,500.00 from 01.15/410-242 (motor carrier enforcement) to 01.15/410-183 (police overtime)
  - p. \$5,000.00 from 01.23/407-457 (computer maint) to 01.23/407-316 (IT expenses)
  - q. \$11,000.00 from 01.17/445-158 (wages temp meter emp) to 01.15/410-183 (police overtime)
  - r. \$3,000.00 from 01.17/445-156 (wages temp maint emp) to 01.15/410-183 (police overtime)
  - s. \$9,000.00 from 01.17/445-240 (parking operating exp) to 01.15/410-183 (police overtime)
  - t. \$2,000.00 from 01.52/409-210 (materials and supplies) to 01.52/409-226 (custodian supplies)
  - u. \$1,000.00 from 01.52/409-320 (telephone expenses) to 01.52/409-365 (sewer expenses)
  - v. \$20,000.00 from 01.53/454-172 (temp pool emp) to 01.60/486-350 (liability insurance)
  - w. \$15,000.00 from 01.53/454-172 (temp pool emp) to 01.15/410-188 (additional police services)
4. **Motion** to accept the retirement of Bertha Burke after 40 years of employment, pay all monies due and amend the salary ordinance, effective November 25, 2020.
  5. **Motion** to authorize payment of the 2020 Appropriation to the Citizens Library Association of Washington, PA in the amount of \$27,326.00. **CHARGE:** 01-54/456-520
  6. **Motion** to approve payment to PNC Bank, in the amount of \$320,188.74 for Act 205 Pension Collections thru 10/31/2020. **CHARGE:** 79.00/483-000. Act 205 Distressed Pension Fund.

7. **Motion** to approve payment to PNC Bank in the amount of \$348,869.00 for the City's final 2020 MMO contribution to the pension fund. **CHARGE:** 01.60/483-533 (General Fund-Pension Contributions)
8. **Motion** to authorize the treasurer to pay off the 2020 TAN Loan to Pittsburgh National Bank in the amount of: Principal: \$1,000,000.00, **CHARGE:** 01.90/471-600 & Interest (as per payoff quote) **CHARGE:** 01.90/470-600
9. **Motion** to dismiss Widmer Engineering as the City of Washington's Engineers.
10. **Motion** to appoint Harshman CE Group, LLC as the City of Washington's Engineers.
11. **Motion** to pay Pro Fence & Railing a \$1,500.00 deposit along with \$3,000.00 upon completion of the installation of Gates for the 7<sup>th</sup> Ward Playground. Total amount \$4,500.00 **CHARGE:** 77.00/454-700
12. **Motion** to authorize the Park Foreman to sell the front loader scrap and proceeds will be deposited into the Park Development fund.
13. **Motion** to approve the 2021 Holiday Schedule:

**2021 CITY OF WASHINGTON HOLIDAYS**

January 1, 2021	New Year's Day
January 18, 2021	Martin Luther King Day
February 15, 2021	Presidents' Day
April 2, 2021	Good Friday
May 31, 2021	Memorial Day
June 15, 2021	Flag Day
July 4, 2021	Independence Day
September 6, 2021	Labor Day
October 11, 2021	Columbus Day
November 11, 2021	Veterans Day
November 25, 2021	Thanksgiving Day
November 26, 2021	Thanksgiving Day (Extra Day)
December 25, 2021	Christmas Day

14. **Motion** to approve the 2021 Agenda and Regular Meeting Schedule:

**AGENDA MEETINGS-\***

January 4<sup>th</sup>, 2021

February 1st, 2021 1 P.M.\*

**COUNCIL MEETINGS-\*\***

January 7<sup>TH</sup>, 2021

February 4<sup>th</sup>, 2021 1 P.M. \*\*

March, 1 <sup>st</sup> , 2021	March 4 <sup>th</sup> , 2021
March 29 <sup>th</sup> , 2021	April 1 <sup>st</sup> , 2021
May 3 <sup>rd</sup> , 2021 1 P.M.*	May 6 <sup>th</sup> , 2021 1 P.M.**
June 7 <sup>th</sup> , 2021	June 10 <sup>th</sup> , 2021
June 28 <sup>th</sup> , 2021	July 1 <sup>st</sup> , 2021
August 2 <sup>nd</sup> , 2021	August 5 <sup>th</sup> , 2021
August 30 <sup>th</sup> , 2021	September 2 <sup>nd</sup> , 2021
October 4 <sup>th</sup> , 2021 1 P.M.*	October 7 <sup>th</sup> , 2021 1 P.M.**
November 1 <sup>st</sup> , 2021	November 4 <sup>th</sup> , 2021
December 6 <sup>th</sup> , 2021	December 9 <sup>th</sup> , 2021

**\*DUE TO COVID-19: Agenda Meetings are currently canceled, and all Regular Council Meetings will be held at 1 P.M. via Zoom until the City's COVID-19 Policy has been amended. The calendar dates have been scheduled so that once the COVID-19 Policy is amended, that dates and times of future meetings are already established.**

\*All Agenda Meetings will be held at 6 P.M. unless otherwise noted.

\*\* All Council Meetings will be held at 7 P.M. unless otherwise noted.

General Work Sessions may be held Mondays and Thursdays between the hours of 8:30 A.M. and 6 P.M.

All meetings will be held in Council Chambers, 55 West Maiden Street, Washington, PA unless otherwise noted.

**ORDINANCES:**

**15. Motion to approve the FINAL READING of ORDINANCE 1945 BILL NO. 10 OF 2020**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF WASHINGTON, WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE 1804 OF 2008, §35:12; THE CITY OF WASHINGTON SHALL HEREBY DESIGNATE THE USE OF .75 MILLS ON AN ANNUAL BASIS FOR THE SOLE PURPOSE OF PLANNING AND PROVIDING FOR CAPITAL IMPROVEMENTS WITHIN THE CITY OF WASHINGTON. "CAPITAL IMPROVEMENT" SHALL MEAN THOSE PROJECTS AND/OR ISSUES THAT THE COUNCIL OF THE CITY OF WASHINGTON SHALL DEEM OF UTMOST IMPORTANCE TO THE CITY FROM TIME TO TIME.**

**FIRST READING**

**16. ORDINANCE 1946 BILL NO. 11 of 2020**

**AN ORDINANCE OF THE CITY OF WASHINGTON, WASHINGTON COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES FOR THE CITY GOVERNMENT HEREAFTER SET FOR THE YEAR 2021.**

**BUDGET ORDINANCE**

**\*\*\*NO VOTE REQUIRED\*\***

**FIRST READING**

**17. ORDINANCE 1947 BILL NO. 12 of 2020**

**AN ORDINANCE AMENDING ORDINANCE NO. 1356, CHAPTER 1, PART 2,  
APPOINTED OFFICERS AND EMPLOYEES FOR THE YEAR 2021.**

**SALARY ORDINANCE**

**\*\*\*NO VOTE REQUIRED\*\*\***

**FIRST READING**

**18. ORDINANCE 1934 BILL NO. 13 of 2020**

**AN ORDINANCE AMENDING ORDINANCE NO 1356, CHAPTER 24, PART 5,  
LEVYING A TAX AND FIXING A TAX RATE FOR ALL CITY PURPOSES ON THE  
VALUATION OF SUCH PROPERTY AS HAS BEEN OR MIGHT HEREAFTER BE  
ASSESSED AND SUBJECT TO TAXATION FOR THE YEAR 2021.**

**TAX ORDINANCE**

**\*\*\*NO VOTE REQUIRED\*\*\***

**FIRST READING**

**19. ORDINANCE 1935 BILL NO. 14 of 2020**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF WASHINGTON,  
WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO.  
1774, CHAPTER 15, PART 4, SECTION 407 – SPECIAL PURPOSE PARKING  
ZONES ESTABLISHED; PARKING OTHERWISE PROHIBITED TO INCLUDE  
ADDING (1) HANDICAP PARKING SPACE AT 420 BROAD STREET, AND  
REMOVING (1) HANDICAP SPACE AT 600 FAYETTE STREET.**

**\*\*\*NO VOTE REQUIRED\*\*\***

**ELECTED OFFICIALS REPORT:**

Councilman Matt Staniszewski –

Councilman Joe Pintola-

Councilman Ken Westcott –

Councilman Joe Manning –

Mayor Scott Putnam –

Solicitor Jack Cambest –

The next scheduled Regular Council Meeting will be held on Thursday December 10, 2020 at 1:00 P.M. via Zoom. The December Agenda Meeting has been canceled. A 12:30 P.M. Demolition Hearing will be held prior to the Regular Council Meeting via Zoom.

City Hall offices will be closed on Wednesday, November 11, 2020 observance of Veteran's Day. Offices will reopen on Thursday, November 12, 2020 at 8:30 A.M.

City Hall offices will be closed on Thursday, November 26, 2020 and Friday, November 27, 2020 in observance of Thanksgiving. Offices will reopen on Monday, November 30, 2020 at 8:30 A.M.

Make a motion to adjourn the meeting.