



# CITY OF WASHINGTON

## CITY CLERK'S OFFICE

55 W. MAIDEN STREET

WASHINGTON, PA 15301

PHONE: (724) 223-4200 Option 1 Ext 6

FAX: (724) 223-4229

EMAIL: [washington.cityclerk@gmail.com](mailto:washington.cityclerk@gmail.com)

[www.washingtonpa.us](http://www.washingtonpa.us)



**\*\*\*NO LIEN CERTS, TAX RECEIPTS AND DYE CERTS MAY TAKE UP TO 14 DAYS TO PROCESS\*\*\***

### APPLICATION FOR MUNICIPAL LIEN CERTIFICATE FEES:

*LIEN CERT \$50.00 / TAX CERT \$25.00*

TENTATIVE CLOSING DATE: \_\_\_\_\_

Property Address: \_\_\_\_\_

Parcel No.: \_\_\_\_\_

Owner's Name(s): \_\_\_\_\_

Sale of Property – Dye Test is Required \_\_\_\_\_ Refinance \_\_\_\_\_ Other \_\_\_\_\_

3-Year Tax Receipts (Additional Fee of \$25.00): Yes \_\_\_\_\_ No \_\_\_\_\_

MAIL To: (MUST INCLUDED SASE): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### REQUIRED: ATTORNEY OFFICE OR CLOSING COMPANY

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

### **THIS FORM IS TO BE RETURNED ALONG WITH DYE TEST APPLICATION TO:**

Office of the City Clerk; 55 West Maiden Street; Washington, PA 15301

### FOR OFFICE USE ONLY

City and/or School Taxes Owned or Liened: \_\_\_\_\_

Solid Waste Owed: \_\_\_\_\_

Liens For Building Zoning: \_\_\_\_\_

Downtown Capital Improvements: \_\_\_\_\_

Downtown Special Services: \_\_\_\_\_

**NOTE TO TAX OFFICE: IF THERE ARE NO LIENS OR MONIES DUE, PLEASE INDICATE**

**“NONE” BY YOUR DEPARTMENT**