



## ***City of Washington***

55 West Maiden Street

Washington, PA 15301

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[www.washingtonpa.us](http://www.washingtonpa.us)

(Services>Real Estate Transactions)

### **OWNER CHANGE REGISTRATION APPLICATION \$50.00 FEE**

*In Lieu of an Occupancy Permit. (Formerly known as Resident Change Application)*

The City of Washington does not complete an occupancy inspection of property.

**No Occupancy Permit is issued.**

**DATE OF CLOSING:** \_\_\_\_\_

**ADDRESS OF PROPERTY BEING SOLD:** \_\_\_\_\_

**PARCEL NO.:** \_\_\_\_\_

**CLOSING DATE:** \_\_\_\_\_

**NAME OF CLOSING COMPANY OR ATTORNEY:** \_\_\_\_\_

#### **CURRENT OWNER PRIOR TO SALE:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

#### **NEW OWNER AT CLOSING:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

#### **CHECKS AND MONEY ORDERS MADE PAYABLE TO:**

CITY OF WASHINGTON ATTENTION: CITY CLERK 55 West Maiden Street Washington, PA 15301