



**CITY OF WASHINGTON**  
**REGULAR COUNCIL MEETING MINUTES**  
**WASHINGTON CITY COUNCIL**  
**May 5, 2022 1 P.M.**



*Scott J. Putnam,  
Mayor*

**City Council**  
*Ken Westcott, Councilman  
Joe Pintola, Councilman  
Andrew Callan, Councilman  
Joseph DeThomas, Councilman*

**ROLL CALL:**

Councilman Joseph DeThomas	Present
Councilman Andrew Callan	Present
Councilman Joe Pintola	Present
Councilman Ken Westcott	Present
Mayor Scott Putnam	Present

**SOLICITOR:**

Jack Cambest

**MOMENT OF SILENCE:**

**Motion** was made by Councilman Westcott, seconded by Councilman Pintola, and carried unanimously, to accept the April 7, 2022, Regular Council Meeting Minutes.

**PUBLIC PARTICIPATION:** Individuals or group representatives who have signed in prior to the meeting, will have 5 minutes of microphone time to address Council during the public participation portion of the meeting. We prefer if there is a group, a representative be chosen to speak. Audience comments will not be permitted following the public participation portion of the meeting; therefore, we ask that you please review the agenda for any item(s) you may wish to discuss. We have, in the past, had individual's direct comments to Mayor and Council that were not correct or could not be documented. For that reason, we ask that your information be to the point and factual. Although we may not be able to answer your question at this meeting, we will refer your request or recommendation to the proper department for any necessary action.

**PUBLIC COMMENT:**

**Fern Sibert-486 Addison Street :** Stated she didn't believe that Joe Manning should be appointed to the Transit Authority Board for 5 years. Advised that she and her volunteers would be cleaning up Pine Street on Saturday, May 14, 2022, where there are 60 tv's and 40 tires that need removed. Asked for Council to assist in the clean up.

**Comment:** Jeff Donatelli stated that he has cited the owners regarding this.

**Neil Isiminger/Isiminger Towing:** Bestowed a donation of \$500.00 to the Police Department and a donation of \$500.00 to the Fire Department and thanked them for their services.

**Comment:** Mayor, Council and the Fire and Police Chiefs thanked the Isimingers.

**PUBLIC COMMENT CLOSED:**

**Motion** made by Councilman Pinotla, seconded by Councilman Westcott, and carried unanimously to approve the following payments:

- a. Harshman CE Group in the amount of \$ 7,476.00 for Invoices  
2020805.06/2020810.16/2020811.09/2020815.05/2020823.06/2020831.04/2020832.02  
**CHARGE:** 53.00/436-313
- b. Dodaro, Matta & Cambest in the amount of \$3,665.50 for Invoice #10826. **CHARGE:**  
01-13/404-310
- c. Travelers Insurance in the amount of \$2,965.20 for Bill No. 00610221. **CHARGE:**  
01.60/486-350. (P.O. #22-00558 & 22-00579)
- d. General Code in the amount of \$2,703.48 for Supplement Project. **CHARGE:**  
85.00/400-300 (P.O. 22-00583)
- e. Central Square in the amount of \$2,970.14 for Invoice 350770. **CHARGE:** 17/445-240  
(Operating Expenses/Maintenance)
- f. Corson Custom Graphics in the amount of \$170.00 for Invoice 916. **CHARGE:**  
77-00/433-700 (Public Works/Street Signs) (P.O. # 22-00656)
- g. U.S. Municipal in the amount of \$2,671.10 for Invoice 6195433. **CHARGE:**  
01.42/430.210
- h. Skelly & Loy in the amount of \$337.50 for Invoice TG60815. **CHARGE:** 53.00/436-313
- i. Cline Human Capital in the amount of \$3,823.75 for Invoice 1. **CHARGE:** 01-23/407-316
- j. Agrecycle Inc. in the amount of \$1,080.00 for Invoice N567707. **CHARGE:**  
57.00/489-000. (PO 22-00605)
- k. Commonwealth of Clean Water in the amount of \$500.00 for Invoice 1242896.  
**CHARGE:** 53.00/489-000 (P.O. 22-00604)
- l. Custom Graphics in the amount of \$170.00 for Invoice 916. **CHARGE:** 77.00/433-700  
Capital Improvement (P.O. 22-00656)
- m. Pyrotecnico in the amount of \$7,250.00 (Deposit) for Invoice SO-C45822. **CHARGE:**  
52.00/454-459 Park Development Fund - Special event expenses SPECIAL FUNDS
- n. George Kulak Architects, LLC, in the amount of \$4,499.64 for Invoice 21-267.05.  
**CHARGE:** 52.00/454-310 (Park Dev Fund) Professional Services
- o. George Kulak Architects, LLC in the amount of 1,853.56 for Invoice 21-267-07.  
**CHARGE:** 52.00/454-310 (Park Dev Fund) Professional Services
- p. Municipal Consulting Services in the amount of \$65,0370.32 for Invoice 4837. **CHARGE:**  
01.34/413-240
- q. Municipal Consulting Services in the amount of \$422.24 for Invoice 4825. **CHARGE:**  
01.34/413-240

- r. McKean in the amount of \$2,850.00 for Invoice 6880. **CHARGE:** 01.52/409-374. (P.O. 22-00587)
- s. Slusarczyk Excating, LLC in the amount of \$2,310.00 for Invoice 6077. **CHARGE:** 46.00/454-700

**Motion** made by Councilman DeThomas, seconded by Councilman Callan, and carried unanimously to approve the following refunds:

- a. Washington Hospital in the amount of \$252.76 for WCVC-appeal value change.  
**CHARGE:** 01/301-010

**Motion** made by Councilman Westcott, seconded by Councilman Callan, and carried unanimously to approve the following transfers:

- a. \$1,000.00 from 01.23/407-316 IT-Professional Services/Computer Systems Coordinator to 01.24/403-210 Treasurer-Materials & Supplies
- b. \$1,000.00 from 01.23/407-316 IT-Professional Services/Computer Systems Coordinator to 01/24-403-240 Treasurer-Operating Expenses

**Motion** made by Councilman DeThomas, seconded by Councilman Callan, and carried unanimously to amend the 2022 Adopted Budget to add the expenditure line: 85.00/411-000 LSA Fund- Fire/EMS Expense and earmark \$35,000.00 to that line item from our estimated fund balance.

**Motion** made by Councilman DeThomas, seconded by Councilman Westcott, and carried unanimously to approve payment to Witmer in the amount of \$4,000.00 for outfitting the newly purchased fire apparatus vehicle. (CDC funds were used for the vehicle purchase) **CHARGE:** 85.00/411-000 LSA- Fire/EMS expense.

**Motion** made by Councilman Pintola, seconded by Councilman Westcott, and carried unanimously to amend the 2022 adopted budget to add the expenditure line item 01.11/401-121 Salary/City Administrator at the prorated amount of \$46,000.00.

**COMMENT:** Mayor Putnam welcomed Donn Henderson to the City

**Motion** made by Councilman Westcott, seconded by Councilman Pintola, and carried unanimously to amend the 2022 adopted budget to transfer \$46,000.00 from 01.23/407-316 IT-Professional Services/Computer System Coordinator to 01.11/401-121 Salary-City Administrator.

**Motion** made by Councilman Pintola, seconded by Councilman Westcott, and carried unanimously to amend the 2022 Salary Ordinance to add the position of City Administrator at an annual salary of \$70,000.00 and appoint Donn Henderson to that position effective May 9, 2022.

**Motion** made by Councilman DeThomas, seconded by Councilman Westcott, and carried unanimously to approve payment to Premier Safety in the amount of \$4,246.45 for new engine equipment. **CHARGE:** 85.00/411-000

**Motion** made by Councilman Westcott, seconded by Councilman Pintola, and carried unanimously to approve employee, T.H., in the Treasurer's Office for Accident and Sickness Disability, effective May 5, 2022.

**Motion** made by Councilman DeThomas, seconded by Councilman Pintola, and carried unanimously to auction the following Police Vehicles ( (3) Chrysler 300's, (2) Dodge Charger police cars and (1) Ford Taurus Police cars) through Municipal Bids.

**Motion** made by Councilman Westcott, seconded by Councilman Callan, and carried unanimously to amend the 2022 Salary Ordinance to correct the hourly rate of the Part time Clerical Office Employee to \$15.25 per the SEIU/PSSU contract retroactive to 1/1/2022.

**Motion** made by Councilman Pintola, seconded by Councilman Westcott, and carried unanimously to approve Metz Trans LLC proposal to repair the storm sewer on Lockhart Avenue in the amount of \$14,400.00

**Motion** made by Councilman Westcott, seconded by Councilman DeThomas, and carried unanimously to renew the City's Workers Compensation Insurance through EHD with AmTrust.

**COMMENT:** Councilman Westcott thanked Susie Koehler, Carla Outcalt and Michelle Sperl for their work with EHD. He stated that the City will save \$50,000 on next year's policy.

**COMMENT:** Mayor Putnam thanked Michelle Sperl and the Safety Committee for their work to assist the City in receiving substantial savings.

**Motion** made by Councilman DeThomas, seconded by Councilman Westcott, and carried unanimously to approve the purchase of turnout gear washer and dryer, not to exceed \$17,000.00.

**CHARGE:** 99.00/400-260 (\$15,000.00 from PEMA Fire Grant)

**COMMENT:** Councilman DeThomas thanked Chief Richer for the work he did to obtain the PEMA Grant

## **ORDINANCES:**

### **ORDINANCE 1960 BILL NO. 3 of 2022**

AN ORDINANCE OF THE COUNCIL OF THE CITY OF WASHINGTON,  
WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO.  
1774, CHAPTER 15, PART 4, SECTION 407 – SPECIAL PURPOSE PARKING  
ZONES ESTABLISHED; PARKING OTHERWISE PROHIBITED, TO ADD 1  
HANDICAP PARKING SPACE AT 330 DUNCAN AVENUE.

**\*\*\*NO VOTE REQUIRED\*\*\***

## **RESOLUTIONS:**

**Motion** made by Councilman Westcott, seconded by Councilman Callan, and carried unanimously to approve **RESOLUTION 8 of 2022** to erect the 2022 Wild Things overhead banners from April 22, 2022- June 20, 2022.

**Motion** made by Councilman DeThomas, seconded by Councilman Westcott, and carried unanimously to approve **RESOLUTION 9 OF 2022** to erect the Washington Pride overhead banner from May 9, 2022-June 20, 2022.

**Motion** made by Councilman Westcott, seconded by Councilman Callan, and carried unanimously to approve **RESOLUTION 10 of 2022** to recommend to the Washington County Commissioners the appointment of Joe Manning as one of the City Representatives on the Washington County Transportation Authority Board, for a five-year term.

**COMMENT:** Mayor Putnam stated that this is volunteer position, and that Joe Manning has served on the Board for year. He stated that Joe Manning knows what is going on and is an asset to the board.

### **ELECTED OFFICIALS REPORT:**

**Councilman Joseph DeThomas** – Announced that Firefly Gardens Grand Opening is Saturday, May 7, 2022. Stated that the Rotary and Pam Kilgore have worked hard on this project. Thanked Jeff Donatelli, the Dreamers and Fern’s Volunteers for a successful Clean Up Day.

**Councilman Andrew Callan-** Advised that several City Buildings have been experiencing roof leaks and he has been working on getting contractors in to take care of them. Fuller will be in to put a temporary fix on City Hall’s Roof until they replace it in September.

Councilman Callan thanked the Parks Director DeAnna Martin for all of her work at the park and asked her to give updates. DeAnna advised that she and Councilman Callan have been touring the Playgrounds, making notes of what repairs and improvements they plan to make. The electrical work on the Pool is complete. They will fill the pool next week and at that time they will find out how the pool motors are working. Work at the main pavilion has begun and expects to be finished the end of the month. They received a donation of 70 used but very nice chairs and 8 tables for the pool from The Club at Nevillewood.

**Councilman Joe Pintola** – Stated they thought that they had the Street Sweeper fixed but when they used it a couple weeks ago they discovered it needed more repairs. They believe it is now working. Will be out patching roads very soon.

**Councilman Ken Westcott** – No Report

**Mayor Scott Putnam** – Advised that the Transit will be providing a Transit Fixed Route Travel training for residents who want to learn how to use the Transit. The police department is preparing for promotions. Stated that the police department has received some of their new police vehicles and asked Chief Rush how they are performing. Chief Rush stated that they are “Fantastic” and much better than the previous vehicles that they are going to be auctioning off.

**Solicitor Jack Cambest** – No Report

The next Regular Meeting of the Washington City Council will be held on Thursday, June 9, 2022 at 7:00 P.M. The next Agenda Meeting will be held on Monday, June 6, 2022 at 6:00 P.M.

The Washington Pickleball Tournament will be held on Saturday, May 21, 2022 at 8:30 A.M. at the Washington Park Pickleball Courts.

The Farmers Market begins on Thursday, May 19, 2022 from 3:00 P.M. until 6:00 P.M.

First Fridays begin on June 3, 2022 at the Main Street Community Pavilion from 4:00 P.M. until 8:00 P.M.

“Spread the Ewes” farm to table dinner at the Washington Park Stone Pavilion on Friday, June 10, 2022 from 6:00 P.M. until 9:00 P.M.

**Motion** made by Councilman Westcott, seconded by Councilman DeThomas, and carried unanimously to adjourn the meeting.