



City of Washington

55 WEST MAIDEN STREET
WASHINGTON, PENNSYLVANIA 15301
FAX 724/223-4229

APPLICATION FOR COMMERCIAL TAX ABATEMENT

ADDRESS OF PROPERTY _____

PACEL NUMBER _____

OWNER NAME _____

OWNER NAME _____

OWNER ADDRESS _____

FOR INTERNAL OFFICE USE ONLY

CITY AND/OR SCHOOL TAXES OWED OR LIENED _____

BUSINESS PRIVILEGE OR MERCANTILE _____

ACT 511 TAXES _____

LIENS FOR BUILDING/ZONING DEPT _____

NOTE: IF THERE ARE NO LIENS OR MONIES DUE, PLEASE INDICATE
"NONE" BY YOUR RESEPECTIVE DEPARTMENT.

"

CITY OF WASHINGTON

**Application for Exemption Pursuant to
The City of Washington LERTA Ordinance**

APPLICANT'S NAME _____

ADDRESS _____

TELEPHONE NUMBER _____

TAX PARCEL I.D. NUMBER OF SUBJECT PROPERTY _____

PROPERTY ADDRESS _____

NAME/ADDRESS OF ALL OWNERS OF THE PROPERTY:

DATE BUILDING PERMIT ISSUED _____

DESCRIPTION OF PROPOSED IMPROVEMENT(S) TO INTERIOR OF PREMISES:

DESCRIPTION OF PROPOSED IMPROVEMENT(S) TO EXTERIOR OF PREMISES:

SUMMARY OF PLAN AND TIMETABLE FOR COMPLETION OF EACH PART OR STAGE OF IMPROVEMENTS TO INTERIOR OF PROPERTY:

SUMMARY OF PLAN AND TIMETABLE FOR COMPLETION OF EACH PART OR STAGE OF IMPROVEMENTS TO EXTERIOR OF PROPERTY:

TOTAL COST OF PROPOSED IMPROVEMENT(S) TO INTERIOR OF PROPERTY (attach estimates or specific itemization of costs for labor/materials):

TOTAL COST OF PROPOSED IMPROVEMENT(S) TO EXTERIOR OF PROPERTY (attach estimates or specific itemization of costs for labor/materials):

NAME/ADDRESS OF ALL TENANTS/OCCUPANTS OF THE SUBJECT PREMISES AND THE NATURE OF THEIR OCCUPANCY (resident/business, etc.):

DATE/AMOUNT OF REAL ESTATE TAXES PAID ON SUBJECT PROPERTY FOR THREE (3) YEAR PERIOD PRIOR TO DATE OF APPLICATION (attach copies of receipt or other proof of payment):

DATE OWNER(S) ACQUIRED OWNERSHIP TO SUBJECT PROEPRTY (attach copy of Deed and all subsequent Deeds or instruments of conveyance of any interest to subject property):

ATTACH PHOTOGRAPH OF ALL AREAS PROPOSED TO BE IMPROVED.

The undersigned applicant(s) hereby affirm that they are the sole owners to the subject property and that applicants are making this application for exemption from real estate taxes which shall be limited to the additional assessment valuation attributable to the actual cost of improvements to the subject building and that the length of the schedule of the tax exemption shall not exceed a period of three (3) years. Applicants further affirm that said owners of the subject property have paid all real estate taxes, earned income taxes, occupational privilege taxes, business privilege taxes, mercantile license taxes, per capita taxes, public water and sewage bills (issued by the Washington-East Washington Joint Authority), solid waste charges, and all other fees, assessments, claims and/or fines imposed by the City of Washington or any department or agency thereof, which are delinquent or due at the time of making this application, whether assessed to the owners individually, or to any business entity in which the owner has an interest. Applicant further affirms that applicants shall provide evidence of said payments as requested by the City Clerk or other representative of the City of Washington, as well as any other additional information with regard to the subject property or this application, which is requested by the City Clerk or other representative of the City of Washington, within ten (10) days of the request by the City. The applicant acknowledges that the failure to provide such additional information or documentation within ten (10) days of the request by the City of Washington, will result in this application being denied, immediately, with the request for exemption, from an after the date of this application, to be denied.

In addition, the undersigned acknowledges that a copy of this request for exemption shall be forwarded to the Washington County Tax Assessment Office, the City of Washington Treasurer's Office and the Washington School District. Upon completion of the improvement, all applicants shall notify the Tax Assessment Office and the City Treasurer's Office, within ten (10) days of the completion and provide photographs of the completed areas so that the Tax Assessment Office may assess the improvements separately for calculating the amount of the assessment eligible for exemption.

The undersigned hereby acknowledge and affirm that all of the information, and attachments hereto, set forth information, which is true and accurate to the best of the knowledge and information and belief of the applicants.

In addition, the undersigned acknowledge that in the event that any of the above information shall change, or be modified in any way, the undersigned agree to immediately notify the City Clerk, in writing, of such changes.

WITNESS:

_____	_____
	Date: _____
_____	_____
	Date: _____
_____	_____
	Date: _____
_____	_____
	Date: _____
_____	_____
	Date: _____

FOR CITY OFFICE USE ONLY

**DATE COMPLETED APPLICATION RECEIVED BY CITY
OF WASHINGTON, WITH REQUIRED DOCUMENTATION:**

DATE BUILDING PERMIT OBTAINED:

DATE APPLICATION APPROVED OR DENIED:

**DATE APPLICATION FORWARDED TO WASHINGTON
COUNTY TAX ASSESSMENT OFFICE, CITY TREASURER'S
OFFICE AND WASHINGTON SCHOOL DISTRICT:**

**DATE NOTICE OF APPROVAL OR DENIAL SENT TO
PROPERTY OWNER:**

CITY OF WASHINGTON, PENNSYLVANIA

BY: _____

TITLE: _____

DATE: _____