

# Washington

**Small City. Big Life.**

**The City of Washington offers many opportunities for serving the community beyond the elected positions. Below is a description of several of the Boards on which the Mayor and City Council regularly need people to serve. At the end of the descriptions you will find an application if you are interested in the calling to community service.**

## **Civil Service Board**

The Civil Service Board oversees the process of hiring for the Police and Fire Department. They do not do the actual hiring but make sure the process described in the Civil Service Rules and Regulations is followed. The Board may also hear grievances and appeals of officers. There are 3 permanent seats that are appointed for 4-year terms. There may, per state statute, also be 3 alternate seats available. Currently one regular seat and 3 alternates are available. The Board meets once a year and subsequently as hiring is needed.

## **Planning Commission**

The Commission provides for the maintenance and orderly development of the community through complimentary, orderly and harmonious development, and to promote, protect and create conditions favorable to the health, safety, morals, and general welfare of the City's citizenry. The regulation of all land development activities, in the City of Washington is achieved through a uniform method for the submission of preliminary and final plats. The Planning Commission is to ensure: the proper layout of lands and buildings; the proper design of streets; provision of adequate easements or rights of way, gutters, storm and sanitary drainage facilities, walkways, storm water management and other required public facilities; and the proper design of land developments. They ensure future development within the City is consistent with the goals and objectives of the Washington/East Washington Joint Comprehensive Plan. There are 5 seats on the Commission and they are 4-year

staggered terms. At least three members must be residents. They meet on a monthly basis or as needed.

### **Zoning Hearing Board**

The Zoning Hearing Board functions in strict accordance with and pursuant to the Municipalities Planning Code and shall have the following powers: Appeals from the Zoning Officer. The Board also hears and decide appeals where it is alleged that the Zoning Officer has failed to follow prescribed procedures or has misinterpreted or misapplied any provision of a valid ordinance or map of the City. The Board hears and decide requests for special exceptions and variances. The Board consists of 3 resident members with staggered 3-year terms who are appointed by Council. They meet as requests are made and decisions are needed. Council may appoint up to 3 alternate members shall be seated if needed to create a quorum.

### **Business District Authority**

The Business District Authority (BDA) oversees projects for and concerning business improvements and administrative services to the central business district. The BDA's primary goal is to preserve and improve the economic vitality of the central business district. It consists of 9 members appointed by Council with staggered 3 years. There are some requirements for membership described in the establishing ordinance.

### **Washington-East Washington Joint Authority (WEWJA)**

The purpose of the Authority is to construct and/or otherwise provide facilities necessary to furnish the treatment of sewage wastes from the incorporating municipalities and from such other political subdivisions or areas as the same may be served with the facilities of the Authority; and to purchase, operate and/or construct and maintain or otherwise provide for a waterworks system for the purpose of supplying water to the incorporating municipalities and to such other political subdivisions or areas as the same may be served with the facilities of the Authority. WEWJA owns and operates a wastewater treatment plant located in South Strabane Township. Wastewater generated from The City of Washington, Borough of East Washington, North Franklin Township, South Strabane Township, Chartiers Township, Canton Township are conveyed to the WEWJA facility for treatment. The Board consists of 5 members, 3 appointed by the Washington City Council. They serve 5 years terms or until a replacement is appointed after the 5 years. Members must be a citizen of the municipality by which he is appointed or be a taxpayer in, maintain a business in or be a citizen of a municipality.

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## City Service Application

*The City of Washington, PA is a Third-Class City per Title 11 of the Pa. Consolidated Statutes. As such, it offers many opportunities for community service on Boards and Authorities appointed by City Council.*

*The form below identifies several of those opportunities and requests information from the applicant in order to be considered to serve.*

*The Council welcomes all who are interested in being a part of local government and encourages participation.*

Your Name \_\_\_\_\_

St. Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current Occupation \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Are you a full time resident of the City of Washington? \_\_\_\_\_

If yes, how long have you been a resident? \_\_\_\_\_

Do you have any education background or unique work/volunteer experience you would like to list?

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Please list at least one or more character reference we can contact;

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

If you would like, you may email a copy of your resume' with this application.

The list below are the Boards appointed as positions become available. A description of the Boards can be found at [www.WashingtonPa.gov](http://www.WashingtonPa.gov)

Please place a number, one through three, next to the board you are interested in with the number one for your first preference or only board you wish to serve on.

\_\_\_\_ Zoning Hearing Board      \_\_\_\_\_ Planning Commission      \_\_\_\_ Civil Service Commission  
\_\_\_\_ Business District Authority      \_\_\_\_\_ Washington/East Washington Joint Authority

Briefly describe why you wish to serve and how you feel your contribution can improve the organization;

Some of the Boards, Authorities and Commission have certain requirement to be members. Those requirements must be taken into consideration when appointing members.

The City Council may conduct interviews at the time a vacancy on an authority, board or commission occurs. Appointments are then made at an open Council meeting. Applications will be kept on file in the Community Leadership Resource Bank (CLRB) maintained in the Borough Secretary's Office for Two Years.

As an applicant for appointment, this information is covered under the Pennsylvania Open Records Law and therefore may be made available to the press and the public.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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Return in person or via US mail to the City of Washington 55 West Maiden Street Washington, PA 15301. You can also email to; [Washingtoncityclerk@gmail.com](mailto:Washingtoncityclerk@gmail.com)