



CITY OF WASHINGTON
REGULAR COUNCIL MEETING MINUTES
WASHINGTON CITY COUNCIL
September 1, 2022 7 P.M.



*Scott J. Putnam,
Mayor*

City Council
Ken Westcott, Councilman
Joe Pintola, Councilman
Andrew Callan, Councilman
Joseph DeThomas, Councilman

ROLL CALL:

Councilman Joseph DeThomas	Present (By Phone)
Councilman Andrew Callan	Present
Councilman Joe Pintola	Present
Councilman Ken Westcott	Present
Mayor Scott Putnam	Absent

SOLICITOR:

Jack Cambest/ Dodaro Matta and Cambest

MOMENT OF SILENCE:

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to approve the minutes of the August 4, 2022, Regular Meeting of the Washington City Council.

PUBLIC PARTICIPATION: Individuals or group representatives who have signed in prior to the meeting, will have 5 minutes of microphone time to address Council during the public participation portion of the meeting. We prefer if there is a group, a representative be chosen to speak. Audience comments will not be permitted following the public participation portion of the meeting; therefore, we ask that you please review the agenda for any item(s) you may wish to discuss. We have, in the past, had individual's direct comments to Mayor and Council that were not correct or could not be documented. For that reason, we ask that your information be to the point and factual. Although we may not be able to answer your question at this meeting, we will refer your request or recommendation to the proper department for any necessary action.

PUBLIC COMMENT:

Barbara Miller/Sr. Citizen's Center: Invited Council to attend the Sr. Citizen's Spud's Night to support activities at the Center.

Georgeanna Farkas-395 West Chestnut Street: Wanted to know what the mayor's answer is about the storm drain issue at 450 ½ East Prospect Avenue that she states has repeatedly inquired about at Council Meetings. As Mayor Putnam was not in attendance, Councilman Pintola stated they were waiting until the Gas Company was done doing work there. Georgianna stated that the work has been completed. Councilman Pintola said he would check with John Stout.

Fern Sibert-Addison Street : Commended Code Enforcement for working on getting West End property owners to clean up and get abandoned vehicles removed.

Invited Council to attend meeting on October 19, 2022, either at 1 P.M. or 5 P.M. to discuss a County wide Clean Up.

CLOSED TO PUBLIC PARTICIPATION

Motion made by Councilman Callan, seconded by Councilman DeThomas, and carried unanimously to consider employee disciplinary action.

Motion made by Councilman DeThomas, seconded by Councilman Pintola, and carried unanimously to approve the following payments:

- a. Municipal Consulting Services in the amount of \$32,332.00 for Invoice 4907. **CHARGE:**
01.34/413-240
- b. WEWJA in the amount of \$2,625.00 for Invoice #17067. **CHARGE:** 01.34/413-240
- c. CPS Statements in the amount of \$1,441.36 for Invoice 29JUL22-0476. **CHARGE:**
84.04-413-240 (Rental Registration Mailing)
- d. Lehigh Hanson in the amount of \$1,435.00 for Invoice 4154668. **CHARGE:** 77/409-700
(Community Pavilion Restrooms)
- e. Lehigh Hanson in the amount of \$1,980.28 for Invoice 4123734. **CHARGE:** 77/409-700
(Community Pavilion Restrooms)
- f. Slusarczyk Excavating, LLC in the amount of \$2,520.00 for Invoice 6094. **CHARGE:**
53.00-436-682
- g. Slusarczyk Excavating, LLC in the amount of \$3,449.00 for Invoice 6097. **CHARGE:**
53.00-436-682
- h. Skelly & Loy in the amount of \$1,396.20 for Invoice TH17194. **CHARGE:** 53.00/436-313
- i. Premier Safety in the amount of \$15,749.52 for 4 sets of Fire Fighter Protective
Turnout Gear. **CHARGE:** 77-00/411-700 (Fire Capital Improvement) **(P.O. 22-
01424)**
- j. Premier Safety in the amount of \$17,799.00 for turnout gear washer & dryer. **CHARGE:**
99.00/400-260 (PEMA GRANT) **(P.O. 22-01426)**
- k. Trapuzzano's Uniforms in the amount of \$35,271.00f for Body Armor. **CHARGE:**
77.00/410-700 **(P.O. 22-01424)**
- l. Slusarczyk Excavating, LLC in the amount of \$2,850.00 for Invoice 6107. **CHARGE:**
96.00/438-000
- m. Barber's Chemicals in the amount of \$4,125.50 for Park Pool Chlorine. **CHARGE:**
53.00/454-211
- n. Cleaning Systems, Inc. in the amount of \$7,305.22 for purchase of Hotsy 795 Pressure Washer &
Pivot Reel. **CHARGE:** 96.00/438-000
- o. Traffic Control in the amount of \$1,270.00 for Invoice S3438 (Main & Park). **CHARGE:**
.03.00/433-378
- p. Skelly & Loy in the amount of \$673.75 for Invoice # TH26631. **CHARGE:** 53.00/436-313

q. Dodaro, Matta & Cambest in the amount of \$2,647.25 for Invoice # 10986. **CHARGE:**
01.13/404-310

r. Harshman CE Group in the amount of \$19,237.00 for Invoices 2020810.20/2020805.10
/2020811.12/2020814.11/2020815.06/2020823.10/2020824.03/2020831.06/#2.

CHARGE: 53.00/436-313

Motion made by Councilman Pintola, seconded by Councilman DeThomas, and carried unanimously to approve the following transfers:

- a. \$1,100.00 from Account 01.52/409-377 (Buildings-Heating Maintenance) to Account 01.52/409-373 (Buildings-Equipment Repairs)
- b. \$15,000.00 from Account 01.53/454-161 (Park-Wages/Maintenance Employees) to Account 01.53/454-141 (Park-Wages/Secretary)
- c. \$1,200.00 from Account 01.42/430-149 (Public Works-Part Time Labor) to Account 01.42/430-234 (Public Works-oil)
- d. \$1,500.00 from Account 01.52/409-320 (Buildings-Telephone Equipment) to Account 01.52/409-364 (Buildings- Sewer)
- e. \$4,000.00 from Account 01.42/430-149 (Public Works- Wages Part Time Labor) to Account 01.42/430-183 (Public Works-OT)
- f. \$15,000.00 from Account 01.44/43-371 (Electrical-Electrical Contract) to Account 01.42/430-231 (Public Works-Gasoline)
- g. \$7,500.00 from Account 01.53/454-161 (Park Salary Maintenance Employee) to Account 01.53/454-172 (Park Salary Maintenance Employee)

Motion made by Councilman DeThomas, seconded by Councilman Pintola, and carried unanimously to approve entering into agreement with Bill Gamble/Police/Fire Testing Personnel Management Consultant for the Civil Service Ordinance revision consultation and pay for services rendered.

Motion made by Councilman Pintola, seconded by Councilman Callan, and carried unanimously to enter into a lease for a 2022 Ford Explorer for the Police Department with Enterprise Fleet Management and authorize subsequent payments. **CHARGE:** (77.00/410-700)

Motion made by Councilman Westcott, seconded by Councilman Callan, and carried unanimously to **TABLE** the motion to enter into an agreement with Glick Fire Equipment Co., INC, for the purchase of a new fire apparatus.

Motion made by Councilman Pintola, seconded by Councilman Callan, and carried unanimously to auction the Fire Department 1993 Chevrolet Suburban through Municipal Bids.

Motion made by Councilman Pintola, seconded by Councilman Callan, and carried unanimously to authorize the solicitor to prepare and advertise changes to City Code Article 1 section 325-10 to increase fines for failure to file mercantile tax to \$750.

Motion made by Councilman Pintola, seconded by Councilman Callan, and carried unanimously to authorize the solicitor to prepare and advertise changes to City Code Article 3 section 325-39 to increase fines for failure to file business privilege tax to \$750.

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to authorize the treasurer to pay off the 2022 TAN Loan to Washington Financial in the amount of: Principal: \$1,000,000.00, **CHARGE:** 01.90/471-600 & Interest (as per payoff quote) **CHARGE:** 01.90/470-600

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to approve payment to PNC Bank, in the amount of \$310,946.35 for Act 205 Pension Collections thru 8/25/2022. **CHARGE:** 79.00/483-000. Act 205 Distressed Pension Fund.

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to remove Myndi Tran from new hire probation effective September 8, 2022.

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to apply for the Dirt, Gravel & Low Volume Road Grant Application through the Conservation District.

Motion made by Councilman DeThomas, seconded by Councilman Pintola, and carried unanimously to adopt the 2023 Minimum Municipal Obligations as prepared by MMC&P.

Police Fund: \$1,105,548.00
Fire Fund: \$ 520,746.00
O & E Fund: \$ 197,254.00
\$1,823,548.00

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to approve Trick or Treat for the City of Washington to be held on Monday, October 31, 2022, from 5:30 P.M. until 7:00 P.M.

ORDINANCES:

Motion made by Councilman DeThomas, seconded by Councilman Pintola, and carried unanimously to approve the **FINAL READING OF ORDINANCE 1960 BILL NO 3 of 2022**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF WASHINGTON,
WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ARTICLE IV, SECTION
335-33 (B) PROVIDING FOR THE PROHIBITION OF PARKING VEHICLES AT ALL
TIMES ON THE EASTERN SIDE OF FORREST AVENUE FROM EAST
WALNUT STREET TO CENTRAL AVENUE.**

RESOLUTIONS:

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to approve **RESOLUTION 20 of 2022** to remove one handicap parking space at 395 Duncan Avenue.

Motion made by Councilman Pintola, seconded by Councilman Callan, and carried unanimously to approve **RESOLUTION 21 of 2022** to transfer Parcel Number 730-001-00-01-0004-00 to the City of Washington CDC.

Motion made by Councilman Callan, seconded by Councilman Pintola, and carried unanimously to approve **RESOLUTION 22 of 2022** to approve the destruction of records held by the Police Department in excess of the time required by law. (46 Pa. Code § 15.59 Records Retention)

ELECTED OFFICIALS REPORT:

Councilman Joseph DeThomas –No Report

Councilman Andrew Callan- Announced this weekend is the last weekend the pool will be open due to staffing issues. It will be open Saturday and Sunday only.

Councilman Joe Pintola – No Report

Councilman Ken Westcott – Welcomed Myndi Tran as a full-time employee after her probationary period, effective September 8, 2022. Asked Shana Brown to go over the activities the WBDA has scheduled.

Mayor Scott Putnam – ABSENT

Solicitor Jack Cambest – NO REPORT

The next scheduled Regular Council Meeting will be held on Thursday, October 6, 2022, at 7:00 P.M. in Council Chambers. The next Agenda Meeting will be held on Monday, October 3, 2022, at 6:00 P.M.

The Farmer's Market is open on Thursdays from 3:00 P.M. until 6:00 P.M.

City Hall Offices will be closed on Monday, September 5, 2022, in observance of Labor Day. Offices will reopen at 8:30 A.M. on Tuesday, September 6, 2022.

Motion made by Councilman Pintola, seconded by Councilman Callan, and carried unanimously to adjourn the meeting.