

CITY OF WASHINGTON, PENNSYLVANIA

GENERAL INFORMATION AND INSTRUCTIONS
FOR BIDDING ON SOLID WASTE

(1) The City of Washington, Pennsylvania, will accept sealed bids for the collection and disposal of solid waste within the City of Washington, Pennsylvania, until 12:00 P.M., prevailing time, on Monday, September 11, 2023 at the Office of the City Clerk, 55 West Maiden Street, Washington, Pennsylvania.

(2) All bids must be submitted in conformance with approved specifications. All bid prices will be held for ninety (90) days. Specifications may be obtained at the Office of the City Clerk, Washington City Hall, 55 West Malden Street, Washington, Pennsylvania 15301.

(3) All bids must be sealed and clearly marked on the outside of the envelope with:

"SOLID WASTE BID".

(4) All bids must be in the hands of the City Clerk no later than 12:00 P.M., Monday, September 11, 2023.

(5) Each proposal shall be signed and accompanied by a certified check, cashier's check, postal money order or bidder's bond drawn to the order of the City of Washington in the amount of ten percent (10%) of the total amount of the bid.

(6) The bid bond or approved deposit will be returned to the successful bidder upon signing of the contract and posting of the performance bond. The bidder's bond or deposit will be returned to all unsuccessful bidders within thirty (30) days after award of the contract.

(7) Before bidding, Contractors are required to read and carefully familiarize themselves with the general Information sheet and the following specifications.

(8) This contract is for the collection of residential solid waste. PLEASE NOTE: There are 4,730 - households in the City of Washington covered by this contract. Apartment buildings with seven (7) or more units are excluded from curbside pick-up under this contract.

(9) In addition to the collection of residential solid waste as discussed above, the successful bidder shall be required to collect all solid waste and supply dumpsters as needed, once a week, at no additional charge, at the following locations: the City Office Building; Tylerdale Fire Station; City Garage; Senior Citizens Center; Parking Authority Garage; Washington Park; Community/Farmers Market Pavilion; City Recycling Center; Citizens Library and any other City owned/operated locations so designated by the City. Two 30-yard dumpsters shall be provided up to twice per year for special clean up events operated by or in conjunction with the City at no charge.

(10) The successful bidder shall also collect and remove any dead animal(s) from all places in the City, provided the same are placed in an appropriate container and placed in an appropriate location, as determined by the City, outside of the building(s). The Animal Control Officer of the City of Washington may also pick up dead animals from any place in the City and deliver said animals to the Contractor at the City Garage or at a disposal site approved by the City.

(11) The terms solid waste, recycle items, garbage, rubbish, ashes and bulk are more fully defined in the Specifications. Bid are requested for the following options:

Option A - A five (5) year contract for a weekly collection of solid waste, garbage, rubbish, ashes and bulk - limited, on alley or curbside. Once monthly curbside recycle pick-up. Contract start date - January 1, 2024 / ending date December 31, 2028.

Option B - A five (5) year contract weekly collection of solid waste, garbage, rubbish, ashes and bulk - NO limit, on alley or curbside. Once monthly curbside recycle pick-up. Contract start date - January 1, 2024 / ending date December 31, 2028.

Option C - Option A or B with Automated Collection

(12) Washington City Council reserves the right to reject any and/or all bids or to accept or reject any combination within the bids. The City of Washington also reserves the right to waive any technical or minor deviations from the

Bid Specifications at the sole discretion of Washington City Council.

CONTRACT SPECIFICATIONS

SECTION I

Definitions

ALUMINUM CANS • empty, all-aluminum beverage and food containers.

ASHES-shall be construed to mean the products of burned coal, wood or other combustible materials and cinders.

AUTOMATED COLLECTION- Collection of Solid Waste utilizing either “Fully Automated Collection” or “Semi-Automated Collection” methods.

BI-METALLIC CANS• empty food or beverage containers consisting of both steel and aluminum.

BULK - any large durable goods such as refrigerators (properly prepared), washing machines, window air conditioners, hot water heaters, dishwashers, and any other major home appliances In addition to other large bulk items such as dressers, beds, mattresses, sofas, and other large household Items.

CART- A plastic container, approximately 32-35/36, 46/48, 64/65 or 95/96 gallon in capacity, owing to slight manufacturer differences. Carts are equipped with wheels, handles and tight-fitting cover, used to temporarily store Garbage, Rubbish, Residential Refuse, Yard Waste or Recyclables. A cart is capable of being mechanically unloaded into the Contractor’s collection vehicles by a cart tipping mechanism, 2.) A tote.

COMMERCIAL HOUSES - shall be construed to mean churches, schools, banks, stores, markets, restaurants, apartment complexes, or other dwellings with seven (7) or more units, and any place other than dwelling units where solid waste is produced. Commercial Houses shall also Include those multiple use buildings containing seven (7) or more residential units in addition to a commercial unit or units.

DWELLING UNIT - shall be construed to mean a building, or structure or manufactured home, designed or used for residential occupancy, including single-family dwellings, duplexes, multi-family dwellings and owner-occupied home occupations, Including apartments with six (6) or less units; but not including hotels or lodging and boarding homes.

GARBAGE - shall be construed to mean every refuse accumulation or animal, fruit or vegetable matter that attends the preparation, use, cooking, dealing In or storing of meat, fish, food, fruit, or vegetables.

GLASS CONTAINERS• all empty food and beverage jars or bottles, the product being transparent or translucent (clear, green or brown). Expressly excluded are non-container glass, window or plate glass, light bulbs, blue glass and porcelain and ceramic products.

HIGH GRADE PAPER • bond, copier, letterhead or mimeograph paper typically sold as “white ledger” paper, and computer paper.

HOUSEHOLD RUBBISH - shall be construed to mean household goods, household refuse, crockery, broken glass, rags, grass clippings and other similar debris, furnace pipe, Incinerator refuse and ashes of all kinds and descriptions, all rubbish, debris, waste, litter, scrap, packing, excelsior, straw, metal cooking utensils, toys, porcelain, carpeting, leather, rubber, shoes, clothing, but no automobile parts, no televisions, no computers.

LEAF WASTE - Shall mean leaf waste from trees, bushes and other plants, garden residue, shrubbery and tree trimmings and whole Christmas trees but not including grass clippings.

LIMITED COLLECTION- Limited to (3) containers or receptacles to contain all the garbage and refuse which may accumulate on said premises during the usual Interval between the collection of garbage and refuse. No person shall use any container or receptacle having a capacity of less than seven (7) or more than forty-eight (48) gallons unless the automated or semi-automated collection process is selected by City Council. Occupants are limited to one bulk Item each month.

MAGAZINES- printed matter, also known as periodicals, containing miscellaneous written pieces published at fixed or varying Intervals, printed on glossy or chemically coated paper. Expressly excluded are newspapers and all other paper products of any nature whatsoever.

MULTIFAMILY DWELLING - a type of residential property either under single ownership or organized as a condominium or cooperative form of housing, which contains seven (7) or more dwelling units.

NEWSPAPER - paper of the type commonly referred to as newsprint" and distributed at fixed or stated Intervals, usually daily or weekly, having printed thereon news and opinions and containing advertisements and other matters of public interest. The term "newspaper" expressly excludes glossy advertising Inserts, magazines, glossy or other chemically coated paper, office paper and any other paper products of any nature.

PLASTIC CONTAINERS - empty plastic food and beverage containers #1- #2

RECYCLE ITEMS - Aluminum cans, BI-Metallic Cans, Corrugated Paper, High Grade Paper, Leaf Waste, Magazines, Newspaper, and Plastic Containers, to be kept separate from municipal waste.

RUBBISH • solid waste exclusive of garbage (e.g., non-recyclable glass, metal, paper or plastic) and non-compostable plant material, wood.

SEMI-AUTOMATED COLLECTION- Collection of Solid Waste either: a) using a vehicle equipped with a Cart tipping mechanism operated from inside the vehicle cab by the driver or operator wherein the Cart is mechanically captured, elevated and tipped (emptied) into a collection bin mounted in the front of the vehicle with that bin subsequently being mechanically tipped by the driver or operator into the vehicle hopper, packer or compactor or; b) manually connecting a Cart to a Cart tipping mechanism wherein the Cart is mechanically elevated and tipped (emptied) into a collection bin mounted in the front of the vehicle with that bin subsequently being mechanically tipped (emptied) into the vehicle hopper, packer or compactor. Both methods are capable of servicing a full selection of Carts having universal compatibility with standard Cart tipping mechanisms.

SOLID WASTE- shall be construed to mean all garbage, rubbish, ashes and bulk excluding recycle Items.

STEEL CANS - empty food or beverage containers made of steel, tin- coated steel or ferrous metal food or beverage containers.

TRADITIONAL MANUAL COLLECTION - Collection and Disposal of Solid Waste using rear loading (customarily for Garbage, Rubbish, and Residential Refuse) or side loading (customarily for Recyclables) collection vehicles with collected material being deposited into the vehicles manually by an employee of the Contractor. The term Traditional Manual Collection distinguishes the collection method from Fully Automated

Collection and Semi-Automated Collection and includes any and all types of collection vehicles used by the Contractor, including frontloading residential collection vehicles, wherein the collected material is deposited into the vehicles manually by an employee of the Contractor. Any reference to only rear loading vehicles being used for Traditional Manual Collection serves only as an example of the typical vehicle used for this type of service and does not limit the types of collection vehicles that may be used to perform this service.

UNLIMITED COLLECTION - Unlimited containers and bulk Items.

SECTION II

(1) SEALED BIDS

Sealed bids shall be addressed to Michelle Sperl, City Clerk, and marked "**SOLID WASTE BID**", In accordance with the specifications attached hereto, to be received at the Office of the City of Washington, City Hall, 55 West Malden Street, Washington, Pennsylvania 15301, up until 12:30 P.M., prevailing time, Monday, September 11th, 2023 said bids to be opened and read aloud at the regular meeting of Washington City Council agenda meeting on September 11th, 2023 at 6:00 p.m.

(2) BID FORM

All bids must be made in writing and must give the price proposed under the appropriate Section of this contract, both In words and figures, clearly legible and must be signed by the bidder with his full name and address; and where a partnership, the name and address of each partner in full; if a corporation, the place where chartered and the name, title and business address of the president, secretary and treasurer. In addition, the bid form shall be completed in total by the bidder.

(3) BIDS MAY BE REFUSED IF INFORMAL

Proposals or bids which contain erasures, alterations, conditional bids, omissions, or Irregularities or any kind may be refused or rejected as informal.

(4) CONTRACT

The successful bidder shall, on or before thirty (30) days after notification of award, enter into a written contract with the City of Washington. In case of failure or refusal on the part of the bidder to enter into said contract within the prescribed length of time of notice of the award, the amount of the deposit will be forfeited and paid to the City.

(5) NOT TO SUBLET OR ASSIGN CONTRACT

The Contractor shall give his personal attention constantly to the faithful performance of the work, shall keep the same under his own control and shall not assign, by power of attorney or otherwise, nor subject the work or any part thereof without the previous written consent of the City, which may be granted or denied at the sole discretion of Washington City Council. In seeking approval to assign or subject the work, Contractor shall advise the City of Washington, In writing of: (1) the name, address, and place of business of each subcontractor or assignee he Intends to use; (2) the portion of work which the Contractor Intends to sublet or assign; and (3) such other information as the City may require in order to ascertain whether the proposed sub-contractor or assigns Is reputable, reliable and able to perform the work as called for In the specifications. The Contractor is not to be released from any of his liabilities or obligations under this contract should *any* sub-contractor fail to perform In a satisfactory manner the work undertaken by them.

(6) RESERVATIONS AND ANNULMENTS

Washington City Council will determine who is the lowest responsible bidder from any of the options upon the basis of the bids submitted and reserves the right to reject any and/or all bids, or any portion (s) thereof, and may re-advertise If the best interest of the City will thereby be advanced. If, in Its judgment, the Interest of the City shall so require, City Council also reserves the right to rescind or annul any contract If, In its opinion, there shall be a failure at any time on the part of the Contractor to perform faithfully any of Its stipulations or a willful attempt to impose upon the City conditions not contemplated by the contract. Any action taken by Washington City Council to rescind or annul the contract shall not affect or impair any right or claim the City or any person for damages related to the breach of any of the covenants of the contract by the Contractor.

(7) WORKMEN'S COMPENSATION

The Contractor shall comply with the provisions of the Pennsylvania Worker's Compensation Act, and any amendments thereto, relative to Workmen's Compensation Insurance, and shall furnish proof to the Washington City Council that he has accept d the provisions of said act and either Insured his liability thereunder or secured exemption therefrom.

(8) LOCAL. STATE AND FEDERAL LAWS

The Contractor shall comply with all Local, State and Federal laws, rules, ordinances, and regulations concerning the collection and disposal of solid waste.

SECTION III

(1) WORK TO BE PERFORMED

The work to be done under this contract consists of collection and disposal of solid waste from residential dwellings and apartment buildings with no more than six(6) units within the City of Washington on a one (1) time per week basis during each of the months of January, February, March, April, May, June, July, August, September, October, November and December, for the calendar year(s) of the contract. The city prefers Monday collection, but will consider Tuesday, Wednesday or Thursday.

Contractor Is responsible to pick up all solid waste.

(2) MANNER OF PERFORMANCE

The Contractor agrees that he shall perform the work hereunder in the manner as selected by Washington City Council, according to any one of the options hereinafter set forth:

Option A - A five (5) year contract for a weekly collection of solid waste, garbage, rubbish, ashes and bulk limit on alley or curbside.

Option B - A five (5) year contract for a weekly collection of solid waste, garbage, rubbish, ashes and bulk- no limit, on alley or curbside.

Option C-A five (5) year contract with under option A or B using Automated Collections as described in Appendix C.

Bid forms for all Options may be found In Appendix "B".

(3) EQUIPMENT

The bidder must furnish all equipment for conveying, handling, and disposing of solid waste. Trucks for the removal of solid waste, garbage, rubbish, and ashes shall be of metal, covered, strongly built, kept thoroughly clean and well painted and must have the name of the Contractor painted on each **side** of the same, In letters of a size to be read and always legible. Trucks must be watertight, duly licensed and maintained. The contractor shall provide reserved equipment to guarantee scheduled services. Trucks shall be used as required by these specifications.

(4) APPROVAL OF DISPOSAL SITE BY CITY

The disposal site which the bidder will use In disposal of solid waste shall be an approved State landfill, for the life of the collection contract and shall be approved by the City.

(5) PAYMENTS

The Contractor shall perform the services set forth herein and upon full and complete performance of the contract terms, shall be paid as follows: The first payment to the Contractor shall be made on April 30, 2024, and shall be In the amount of one-fourth (1/4) of the annual contract price, and thereafter will be paid at the end of the months of July, October and January In the amount of one-fourth (1/4) of the annual contract price. The City may elect to withhold any payment claimed to be due and owed to the Contractor should Washington City Council reasonably believe that the Contractor has failed to comply with the terms of the agreement between the parties or with these specifications. (Note: City may wish to consider monthly payments as that may reduce price)

SECTION IV

RULES UNDER WHICH SOLID WASTE SHALL BE COLLECTED

(1) TIMES SOLID WASTE MUST BE COLLECTED

The collection of solid waste must be made at least once every week during each of the months of January, February, March, April, May, June, July, August, September, October, November and December, Inclusive between the hours of 6:00 o'clock A.M. and 6:00 o'clock P.M. The motor truck shall be operated, and the loading done in a quiet and orderly manner so as to cause the least possible annoyance to the residents of the City. Occupants of any dwelling unit shall not place solid waste at the curb prior to 6:00 o'clock P.M. the evening before collection.

(2) CONTAINERS

It will be the responsibility of every person whose solid waste is collected under these specifications to maintain any containers used for the outside storage of garbage and refuse In a manner which does not attract vermin, insects or otherwise create a health hazard and as more specifically required by the City's Solid Waste Ordinance. Should the City select an Automated Collection (option C), containers will be as defined.

(3) HANDLING CONTAINERS

The Contractor shall exercise every reasonable care In the handling of garbage and refuse containers and shall not willfully break, deface or Injure the same. In the event a container Is broken, defaced, or Injured by willful neglect, It shall be replaced by the Contractor. The handlers shall make all reasonable efforts to remove loose trash at the curb.

(4) CONTAINERS: KIND AND SIZE TO BE FURNISHED BY OCCUPANTS

Occupants of dwelling units shall use containers or receptacles to contain all the garbage and refuse which may accumulate on said premises during the usual Interval between the collection of garbage and refuse therefrom and shall always keep such containers or receptacles free from freezing and in good repair and in accordance with the requirements of the City's Ordinances. Each container or receptacle shall be provided with one or more handles and a tight-fitting lid. No person shall use any container or receptacle having a capacity of less than seven (7) or more than forty-eight (48) gallons (UNLESS PROVIDED BY CONTRACTOR UNDER OPTION C WITH SIZES APPROVED BY CITY). All containers or receptacles shall be accessible to the collector when called for, shall be removed by Contractor and shall be returned by Contractor to the said place or places as presently exists without unnecessary delay.

(5) ALL SOLID WASTE ANO RECYCLING TO BE PLACED IN CONTAINERS

Each resident is responsible for ensuring that all solid waste and recycling from his or her premises is placed In the containers or receptacles provided for that purpose. Residents shall place containers on the street not obstructing traffic as determined by the City.

(6). FAILURE TO OBSERVE COLLECTION REGULATIONS

If these rules are not observed, the Contractor is **not** relieved from making the collection. However, in such cases, Contractor shall report the matter, in writing, to the Code Enforcement Officer, or the designated agent of the City of Washington, who shall use his/her best effort to enforce the terms of the City's Solid Waste Ordinance.

SECTION V

CONDITIONS UNDER WHICH THIS CONTRACT MAY BE MODIFIED, CANCELLED OR TERMINATED

(1) MODIFICATION OF CONTRACT

This contract and the specifications herein contained may be modified and changed from time to time, as may be agreed upon, In writing, between the parties hereto, In a manner not materially affecting the substance hereof provided, however, that the written consent of the City be first obtained, which may be granted or denied at the sole election of the City.

(2) CANCELLATION OR TERMINATION OF CONTRACT

If the work under this contract shall be abandoned by the Contractor, or if this contract shall be assigned or the work sublet by him other than herein specified, or if at any time the Washington City Council shall be of the opinion that Contractor has violated any condition or covenant of this contract or the specifications thereof, or has executed the same bad faith or not In accordance with the terms thereof, the City may cancel and terminate this contract by written notice to be served upon the Contractor either personally or by mailing It to Contractor's office or other place of business. The City shall thereon have the power and Is hereby authorized to procure in the manner prescribed by law such and so much of said work to be performed as may be necessary to fulfill this contract. In the event the contract Is so terminated, Washington City Council shall determine what if anything, Is owed to Contractor and pay said amount. Thereupon, there shall be no further liability from either party to the other.

(3) INSOLVENCY OF CONTRACTOR-TERMINATION OF AGREEMENT

Either the appointment of a receiver to take possession of all or substantially all of the assets of the Contractor, or a general assignment by Contractor for the benefit of creditors, or any action taken by or suffered by Contractor under any solvency or bankruptcy act, shall constitute a breach out of this agreement by Contractor and shall, at the option of the City of Washington, terminate this Agreement.

SECTION VI

CONTRACTOR'S FAILURE TO PERFORM CONTRACT

If the Contractor, upon notice having been received by him from the City, either verbal or written, shall fail or neglect for a period of 24 hours to make collections of garbage and/or household rubbish from any house or district In the City, the City of Washington shall have the right to collect or have collected such garbage and/or household rubbish and deduct the reasonable cost from money due to the contractor, or, in lieu of any payment being due, shall be paid forthwith by the Contractor to the City of Washington.

Upon recommendation of the Code Enforcement Officer, shall have the right to determine finally the true validity of any complaints made by residents as to the failure of the Contractor to collect rubbish In accordance with these specifications. The City's decision shall be final and binding upon the Contractor In the assessment of any penalties hereinabove provided for.

If the Contractor shall fail to perform any part of the work called for in this contract In accordance with the terms thereof, the City Council may cancel and terminate this contract and thereafter shall have the power and Is hereby authorized to perform or procure or cause to be performed or procured such part of the work as the Contractor shall fall to perform at the expense of the Contractor and may, In addition to any other remedies available by and to the City, deduct such expense and collect the cost of same from the Contractor or under the liability performance bond.

PERFORMANCE BOND

The successful bidder, within ten (10) days of time after notification of award, shall give bond to the City of Washington with an approved surety company authorized to do business In the State of Pennsylvania In the amount of twenty five(25%) of the contract price for one year, conditioned that he shall comply In all

respects with the terms and conditions of the contract, in his obligations thereunder, including the specifications and shall indemnify and save harmless said City of Washington against and from all claims of any kind, all costs, expenses, damages, Injury or loss to which wrongdoing, misconduct, act or omission by Contractor, and of care and skill; negligence or default upon the fault of the Contractor, his agents or employees In or about the execution of performances of the contract, Including **said** specifications, and shall save and keep harmless the said City of Washington against and from all claims or losses to It from any cause whatever in the matter of completing said contract.

The bond shall be subject to approval by the City Solicitor. In case of failure or refusal on the part of the bidder to file the aforesaid bond and Insurance certificate within thirty (30) days of notice of the award, the amount of the deposit will be forfeited and paid to the City Treasurer of the City of Washington.

LIABILITY INSURANCE

The Contractor shall carry an Insurance policy providing complete third-party comprehensive liability limits of One Million Dollars (\$1,000,000.00) and property damage Insurance limits of One Million Dollars (\$1,000,00.00) covering not only the Contractor, but also the City of Washington and naming the City as an additional Insured, and the City names as co-insured with the Contractor under the said policy. The Contractor shall furnish the proper certificates of Insurance coverage to the City of Washington upon execution of the contract by Contractor.

SECTION VII

SERVICE ADJUSTMENT AND COMPLAINT PROCEDURE

Contractor shall maintain a repair service capable of identifying and correcting deficiencies within Contractor's equipment and to correct the same promptly. In addition, Contractor shall maintain a customer service and complaint service at Contractor's offices with a local telephone number for City of Washington residents operating Monday through Friday, from 8:00 a.m. until 5:00 p.m., except holidays. The contractor shall maintain a listed local or toll-free telephone number which shall be made available to all City residents during regular business hours. In addition, an emergency service call telephone number shall be maintained by the Contractor. The said numbers shall be listed under all names under which the Contractor is known or commonly referred. Said telephone shall be manned during regular office hours by an employee of Contractor, with said employee to immediately address customer complaints or other Issues Identified by customers. Contractor shall not employ an answering machine or other similar service In this regard. Investigative action shall be Initiated by Contractor In response to all customer complaints or inquiries no later than the next business day after the call Is received and corrective action shall be completed within 24-hours of the time of said complaint or the Identification of said Issue. Records shall be made of all such calls showing when received and what corrective action was completed and when said action was completed. Copies of such records shall be provided to the City at least monthly.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed this

_____ day of _____, 2023.

Contractor

ATTEST: CITY OF WASHINGTON, PENNSYLVANIA

Michelle Sperl, City Clerk

(SEAL) :

Mayor, Scott Putnam

APPENDIX •A•
BIDDER OUALIFICATION FORM
COLLECTION AND DISPOSAL OF RECYCLABLE MATERIALS

All questions must be answered, and the data given must be dear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate sheets. Bidder may submit any additional Information he desires.

FAILURE TO ANSWER ALL QUESTIONS WILL RENDER BID AS UNQUALIFIED.

Firm Name _____ Street Address _____

City State Zip _____ Phone Number _____

Primary Contact _____ Email _____

Officers;

Name

Position

1. How many years have you been engaged In business under your present firm or trade name? _____

2. Has your firm, or any members, ever failed to honor any contract awarded to you? _____

3. Have you ever defaulted on a contract? _____

4. Has your firm withdrawn a bid where you were the low bidder? _____

If yes, give details on a separate sheet.

5. Have any liens been filed against any of your contracts? _____

6. Bank References

Company _____ Contact _____

Phone _____

Company _____ Contact _____

Phone _____

7. Are there any unsatisfied judgements recorded against you, your partnership, or any officer of your company? _____
If yes, give details on a separate sheet.

8. Employees

Classification	Number of Employees	Average Years of Experience
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Equipment

How many trucks will be used to service this contract? _____

How many trucks are in the fleet? _____

10. Landfill

What landfill do you use _____

Is your company current with your landfill bill? _____

11. Name of equipment insurance carrier;

12. Please provide at least 3 current municipal contracts and 3 previous contracts. Similar size municipalities if available.

Current

Municipality	Contact person
_____	_____
_____	_____
_____	_____

Previous

_____	_____
_____	_____
_____	_____

IF MORE SPACE IS NEEDED FOR ANY ANSWERS, PLEASE ATTACH SEPARATE SHEET.

Appendix B
Automated Collection Specifications (Option C)

AUTOMATED COLLECTION SPECIFICATIONS (OPTION)

These requirements are for an automated collection option, possibly replacing the manual Collection, Removal & Disposal of Solid Waste. Moreover, while the Contractor shall have the ability to comply with the technology requirements, that may or may not be selected by the City. If the City selects and implements the technology requirements enumerated in this Section, the City shall notify the Contractor if the technology requirements of this Section have been selected and are to be implemented at the appropriate time when it makes its Contract Award.

A. **Collection Service:**

By its design, Automated Collection involves the use of standardized Carts. The Contractor shall submit bids for the Collection, Removal and Disposal of Garbage, Rubbish and Residential Refuse

The Contractor shall submit a Bid wherein the Contractor provides and pays for the Carts, which shall have universal compatibility with standard industry Cart tipping mechanisms, with the cost of the Carts being incorporated into the bid price. The Contractor shall assume one Cart for each Residential Unit for Garbage, Rubbish, and Residential Refuse in its calculations. The Contractor shall base its calculations on a 96 gallon for a Garbage / Rubbish / Residential Refuse Cart, however a 35 or 48-gallon cart may be provided for residents upon request in place of a 96 gallon cart. Residents may pay for additional carts to be priced by the City and contractor and passed on to the owner via collections.

B. **Collection Activities:**

The specifications which follow describe the minimum acceptable features, standards, and performance requirements for the Carts to be used if the Automated Collection method is selected.

1. The Carts must be compatible with standard American semi-automated bar-locking lifters (ANSI type B) as well as automated arm lifters (ANSI type G).
2. Each Cart shall be new and unused. The Carts shall be designed to contain bags of Garbage, Rubbish, and Residential Refuse, or Yard Waste generated at the Residential Unit. The Cart shall consist of a suitable body, wheels, axle, lift bars, handle, lids and necessary accessories and be of a general design so that it can be maneuvered, lifted and dumped by fully automated and semi-automatic mechanisms.
3. The Carts shall be manufactured by a rotational molded or injection molded processes.
4. Base plastic resin must be first quality linear polyethylene or high-density polyethylene (HDPE) supplied by a national petrochemical producer. Off-spec material is not acceptable.
5. All plastic parts shall be specifically prepared to be colorfast so that the plastic material does not alter or fade appreciably in normal use. The plastic resin must be enhanced with color pigment and ultraviolet inhibitor, which must be used at a rate that is no less than 1.5% by weight, and which must be uniformly distributed throughout the finished

Cart. To ensure thorough distribution of these additives, the resin and additives must be mixed in a molded state using a hot-melt blending process.

6. Carts must meet the requirements of ANSI Z245.30-2008 and ANSI Z245.60-2008 standards for “Type B/G” Carts. The Bidder must submit with its **Bid** independently certified copies of all ANSI test results.
7. The Carts shall be capable of regularly receiving and dumping materials up to 330 lbs. for a 96-gallon Cart. The load rating must conform with ANSI Standard Z245.30-2008. The Bidder **must submit with its Bid** a normal printed color sales brochure which shows the exact product being proposed and corresponding load ratings. The load rating in the sales literature must match the specifications and ANSI certifications submitted with the Bidder’s Bid, and the load rating shall be permanently marked on the Cart.
8. The Carts must be manufactured to achieve a minimum resin weight of 30 pounds minimum for a 96-gallon Cart.
9. The carts must have a nominal wall thickness of 0.15” throughout the body of the cart, and a minimum wall thickness of 0.18” in the critical wear points (i.e., the Cart bottom, handle and lift mechanism.) The minimum wall thickness of the lid must be 0.14”.
10. The upper rim of each Cart body must have a closed tubular design or be molded with a reinforced rim for maximum strength during Collection. The rim must also include a ledge or other built-in feature that creates a tight seal between the body and lid.
11. Each Cart must be equipped with a minimum of one handle with a minimum of 1” diameter. The handle(s) and handle mounts must be an integrally molded part of the Cart body. The handles shall be designed to afford the user positive control of the loaded cart at all times. The handles must not have the ability to rotate on their own axis at any time. Handles which are molded as part of the lid are unacceptable. Bolted-on handle mounts or bolted-on handles are unacceptable.
12. The lid shall be of one-piece construction and manufactured of the same material used in the Cart body. The lid shall be configured to ensure that it will not warp, bend, slump, or distort to such an extent that it no longer fits the Cart properly or becomes otherwise unserviceable. The lid must be crowned in shape and designed to prevent the entry of rain when in the closed position. The lid must open from a closed position through a full 270-degree arc. Living hinges and lid counterweights are unacceptable. Lid latches are unacceptable.
13. The bottom of the Cart must be impact resistant at all points (four corners and the center) of the base for durability. Screw-on, bolt-on, or pop-on wear guards are unacceptable.
14. Wheels for the 96-gallon Cart shall be a minimum of 12” diameter and 1.75” wide with rubber treads. All wheels must be capable of supporting a minimum of 200 pounds per wheel.

15. All axles shall be zinc chromatic plated or powder coated equivalent, solid high strength steel, and two molded- in plastic journals in the Cart bottom and must not be exposed to the contents inside of the Cart. Each molded-in axle must be at least 1” wide. Axles attached by means of bolts or rivets are unacceptable.
16. Each Cart shall be stable and self-balancing when in the upright position, either loaded or empty. The Cart must be designed to withstand winds averaging 25 mph when empty.
17. Each Cart shall be equipped with attachment points which make it compatible with standard American semi-automated bar-locking lifters and fully automated arm lifters. The upper lift point must be integrally molded into the body of the Cart. All lower lift bars must be designed to withstand over ten (10) years of lifter attachments.
18. The color will be selected by the City at the time of Contract Award from the standard colors available from the manufacturer. Surface treatments painted or spray-on finishes that are not homogeneous are not acceptable.
19. The interior surface of each Cart must be smooth and free from crevices, recesses, projections, and other obstructions where material inside the Cart could become trapped.
20. The Cart is available through the Pennsylvania COSTARS cooperative purchasing program and meets the minimum features, standards and performance requirements, including the ANSI standards, and the Cart warranty requirements is acceptable. If a Cart that differs from these Specifications or is not available through the Pennsylvania COSTARS program is being proposed, the Contractor must submit with its Bid a complete description and/or list of the differences from these Specifications. The Township reserves the right to reject any Cart that it deems unacceptable for its Automated Collection program.

D. Cart Markings:

1. Each Cart must have a serial number hot stamped in white on the body. Adhesive or sticker serial number bar codes are not acceptable. The serial number shall be preceded by a letter or number code which designates the year of manufacture. Serial numbers shall be in sequence beginning with a number designed by the Township. The Bidder shall maintain a file that identifies the date of manufacture by the serial number.
2. Instructions for the safe use of the Cart must be molded into each lid.
3. The load rating of the Cart must be raised relief molded into the lid.

E. Cart Work Order Management and Reporting System:

1. As part of the Collection process and throughout the term of the Contract, the Contractor shall provide asset and work order management services via web-based software.

2. The software must be web based. Access to this software must be 24/7/365. The only elements required for this software is a web browser and live internet access. There must be customizable tiered levels of security access.
3. The software must manage the initial Cart delivery, any work orders generated and/or completed, and any additional information changes made during the term of Contract. The data will be monitored daily to ensure accuracy and consistency in reporting.
4. The software must have the ability to generate reports daily, weekly, or monthly based on Cart activity, such as inventory reports, maintenance reports, and any other requested by the Township. Reports should be able to be viewed in PDF format or downloaded in an Excel format.
5. The asset tracking software must have the ability to enter work orders, close out work orders, run work order reports, run inventory reports, access and enter data, adjust inventory, and run collection tracking reports.

F. Cart Assembly, Distribution and Tracking Services:

1. The Contractor shall be responsible for coordinating the delivery of Carts from the manufacturing plant, unloading loads of Carts, assembling necessary part, and distributing the Carts to homes throughout the Township. To accomplish this function, the Contractor must provide a qualified assembly and distribution staff. The Contractor shall **submit a statement with its Bid** identifying who will be undertaking the actual assembly and distribution of the Carts: the Contractor using its own employees or a subcontractor retained by the Contractor. If a subcontractor is being used, that subcontractor must be identified. The Contractor shall also provide supervisory level full-time employees of the Contractor to work directly with the Township to solve any problems resulting from distribution while distribution is in progress.
2. The Contractor shall be responsible for the unloading of all delivery trailers. Any damage to the Carts during any phase of the delivery, unloading, assembly, distribution, or exchanging shall be the responsibility of the Contractor to replace in kind.
3. The Carts shall be assembled and placed at the curb in front of each Residential Unit no later than ten (10) calendar days prior to the inception of Automated Collection service. The Carts shall be issued to the Residential Unit according to the size indicated in the schedule prepared by the Township/Hauler.
4. Each Cart must include a plastic hanger bag that includes a pre-printed brochure describing the safe care and use of the Carts.
5. All distribution services shall start no earlier than 6:00 A.M. and end no later than 8:00 P.M., Monday through Saturday.
6. The Contractor shall immediately clean up and remove any materials dropped on the roadway or sidewalks during the process of assembly and distribution.

7. The Township shall be responsible for providing a staging area for the receipt and assembly of the Carts. The area shall be flat, paved, accessible by tractor trailer, have the space to accommodate a parked tractor trailer, and sufficient area to receive a second tractor trailer. In addition, the staging area shall also have sufficient workspace for the assembly of the Carts in the immediate vicinity of the tractor trailers.
8. The contractor shall be able to provide the full amount of containers within one year of the start date of the contract.
9. While awaiting additional containers the contractor agrees to provide traditional collection services.

G. Cart Management, Maintenance and Repair:

1. The Contractor shall be responsible for managing the Cart program, to include maintenance and repair. The Contractor must have storage capacity sufficient to handle the inventory of Carts and Lids for this Contract prior to the initiation of service and also for replacement inventory during the term of the Contract. The Contractor shall monitor the storage area to ensure that sufficient inventory is always available for delivery and replacement and shall report the status of the inventory to the Township on a quarterly basis.
2. Cart maintenance will be the sole responsibility of the Contractor with each Cart being properly maintained and kept in working order. The Contractor will be responsible for both the repair of damaged Carts and their components, and replacement of Carts, if necessary, from the established inventory. If the Cart is covered under warranty, there shall be no charge for either the repair or replacement. If the Cart is not covered under warranty, the Contractor may invoice the resident for the repair and/or replacement if that replacement is made from the Contractor's own inventory.
3. The Contractor shall repair all Carts at the Residential Unit and all Carts in need of repair shall be repaired with new parts. Plastic welding is not permitted.
4. Cart service actions shall be completed within seven (7) working days from the initial request date.

H. Cart Warranty:

1. The complete Cart and all its sub-parts must be warranted 100% for a period of no less than ten (10) years from the date of installation at the Residential Unit. The warranty must specifically provide for no-charge replacement of any component parts which fail in materials or workmanship for the warranty period. The warranty must include and cover the following:
 - a. Failure of the lid to prevent rainwater from entering into the Cart when the lid is in a closed position.
 - b. Damage to the Cart body, lid, or any components parts through opening or closing the lid.

- c. Failure of the lower lift bar from damage during interface with lifters.
- d. Failure of the body and lid to maintain their original shape.
- e. Damage or cracking of the Cart body through normal operating conditions.
- f. Failure of the wheels to provide continuous, easy mobility, as originally designed.
- h. Failure of any part to conform to the minimum standards as specified herein.

2. The Contractor shall **submit with its Bid** a specimen copy of the exact warranty that will be applicable to the Carts.

I. Final Ownership:

At the end of the Contract term, all Carts and lids installed at Residential Units, provided by the Contractor, shall remain property of the contractor.

J. Placement of Carts for Automated Collection:

1. Garbage, Rubbish, Residential Refuse, and/or Yard Waste shall be placed in Carts. The Contractor shall collect Carts placed as follows:
 - a. From Residential Units with level planting strips, in the planting strip or driveway within three (3) feet of the curb.
 - b. From Residential Units with sidewalks but not planting strips, on the owner's property, within three (3) feet of the sidewalk, if level.
 - c. When the foregoing locations slope at a grade making placement of a Cart difficult, the nearest reasonable level area; and
 - d. If the Residential Unit has no sidewalk or planting strip and dense shrubbery or extraordinary circumstances preclude such a location, from a placement suitable to the Resident and convenient to the Contractor's equipment.
 - e. The front of the Cart shall face the street. The Cart shall be placed at least five (5) from a mailbox or any other permanent standard such as a decorative light pole and at least two (2) feet from a bag, vehicle, tree, shrub or other Cart.

K. Collection:

In those locations where these specifications mandate that the Contractor provide Collection by use of a Collection vehicle, as appropriate, to provide the required service, and those locations that do not permit Automated Collection, the Contractor shall retain the Collection service by use of an alternate style truck, as appropriate, to provide that required service.

L. Excess Garbage, Rubbish, Residential Refuse

1. The Contractor is **NOT** responsible for collecting Carts weighing more than the automated cart tipper's manufacturer's recommended maximum capacity. Such overweight Carts shall be left behind with proper notification by the driver. In addition, Garbage, Rubbish, Residential Refuse, piled excessively above the rim of the Cart, which may spill while tipping, shall be left behind with proper notification by the driver. If the Cart is overweight or piled excessively above the rim to that the lid will not close securely on the Cart and will create spillage upon Collection, the Contractor's employee shall affix one part of a sequentially numbered adhesive carbonless non-Collection notice to such Cart containing overweight or excess Garbage, Rubbish, Residential Refuse. The notice, which shall be approved by the Borough, shall explain why the Cart was rejected and instruct the resident how to contact the Contractor for instructions as to how to correct the problem and to arrange for Collection. The Contractor shall retain the other part of the carbonless notice. Failure to leave the required notice may be deemed by the Manager, and/or his authorized agent, as a missed Collection.
2. Residents that have been given notice of overweight or excess Garbage, Rubbish, Residential Refuse, shall be placed on an Exception List. The Contractor shall transcribe this information daily into a format approved by the City or such other format as subsequently agreed to by mutual agreement. The information shall include the address and reason for each rejection. The information shall be transmitted to the Township daily.
3. Residents may place for Collection if needed, multiple Carts for any component of Solid Waste, i.e., more than one Cart for Garbage, Rubbish and Residential Refuse, and any such multiple Cart placements shall be collected, removed, and disposed of as part of the normal Collection. The city will monitor and determine, in its sole discretion, the need for multiple Carts at a Residential Unit.

M. Collection Equipment:

Since Automated Collection is only a different method of collecting Garbage, Rubbish, and Residential Refuse, the requirements and submissions required with the Contractor's Bid must be made for Automated Collection equipment if the City selects the Automated Collection method for Garbage, Rubbish, Residential Refuse.

N. Bulk Collection:

It is expressly understood that the bid shall include the pick-up of bulky items. Each resident will be permitted to dispose of one bulk item per month at the curb at a designated week each month. Residents may arrange for a special pick-up of multiple bulk items from the Contractor.

AUTOMATED COLLECTION (OPTION)

Bid price constitutes a fixed price per residential unit per month for the appropriate phase of the contract period for automated cart-limit weekly collection of residential solid waste and monthly pickup of one bulk item. Automated price is limited to the cart size so that waste fits in the cart. Any materials left outside of the cart will NOT be collected.

Appendix C
NON-COLLUSION AFFIDAVIT

State of: _____ Contract/Bid No. _____

County of: _____

I state that I am _____ of _____
(Title) (Name of Firm)

I state that:

- I. The price(s) and amount of this bid have been arrived at independently and without consultation, communications or agreement with any other contractor, bidder, or potential bidder.
1. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
2. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non-competitive bid or other form of complementary bid.
3. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.

_____ its, affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ understands and acknowledges that the above representations are material and important and will be relied on by the City of Washington in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be, treated as fraudulent concealment from Sewickley Township of the true facts relating to the submission of bids for this contract.

Name and Title

SWORN TO AND SUBSCRIBED
BEFORE ME THIS DAY OF
_____, 20____

Notary Public

My Commission Expires:

INSTRUCTIONS FOR NON-COLLUSION
AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. Sec. 1611 et seq. governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer, or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval, or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or non-competitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

Appendix D

Bidding Based on 4,730 units

MANUAL COLLECTION- (OPTION A)

	1/1/24 to 12/31/24	1/1/25 to 12/31/25	1/1/26 to 12/31/26	1/1/27 to 12/31/27	1/1/28 to 12/31/28
Fixed price per unit, per month	\$	\$	\$	\$	\$

Annual Price 2024 \$ _____

Annual Price 2025 \$ _____

Annual Price 2026 \$ _____

Annual Price 2027 \$ _____

Annual Price 2028 \$ _____

MANUAL COLLECTION- (OPTION B)

	1/1/24 to 12/31/24	1/1/25 to 12/31/25	1/1/26 to 12/31/26	1/1/27 to 12/31/27	1/1/28 to 12/31/28
Fixed price per unit, per month	\$	\$	\$	\$	\$

Annual Price 2024 \$ _____

Annual Price 2025 \$ _____

Annual Price 2026 \$ _____

Annual Price 2027 \$ _____

Annual Price 2028 \$ _____

AUTOMATED COLLECTION (OPTION C) WITH OPTION A

	1/1/24 to 12/31/24	1/1/25 to 12/31/25	1/1/26 to 12/31/26	1/1/27 to 12/31/27	1/1/28 to 12/31/28
Fixed price per 96-gal cart/unit, per month	\$	\$	\$	\$	\$
Extra 96-gal Cart price in addition to 1 st cart	\$	\$	\$	\$	\$
Other gal. option _____					

Annual Price 2024 \$ _____

Annual Price 2025 \$ _____

Annual Price 2026 \$ _____

Annual Price 2027 \$ _____

Annual Price 2028 \$ _____

Prices above based on one cart per household.

AUTOMATED COLLECTION (OPTION C) WITH OPTION B

	1/1/24 to 12/31/24	1/1/25 to 12/31/25	1/1/26 to 12/31/26	1/1/27 to 12/31/27	1/1/28 to 12/31/28
Fixed price per 96 gal cart/unit, per month	\$	\$	\$	\$	\$
Extra 96 gal Cart price in addition to 1 st cart	\$	\$	\$	\$	\$
Other Gal. Option					

Annual Price 2024 \$ _____

Annual Price 2025 \$ _____

Annual Price 2026 \$ _____

Annual Price 2027 \$ _____

Annual Price 2028 \$ _____

Prices above are based on one cart per household.

Current Pick Up Street Schedule

Monday	Tuesday	Wednesday	Thursday
2nd Street	240-930 Allison Ave	Addison Street	6th Street
3rd Street	Arch Street	Atlas Street	Acheson Avenue
4th Street	Berg Alley	Baird Avenue	Angle Street
A Avenue	Bluebird Alley	Basset Avenue	Barger Alley
1020-1499 Allison Ave	Boyd Drive	Broad Street	Bell Avenue
B Avenue	Chartiers St.	Brookside Avenue	Biddleway Street
Beech Street	Circle Alley	Brownson Street	Blake Street
Blank Avenue	Day Avenue	Caton Avenue	Blakenly Avenue
Braden Street	Delaware Avenue	Catfish Avenue	Bob Avenue
Brady Avenue	Donnan Avenue	Cumberland Avenue	Campbell Ave.
Brookside Street	East Alley	Ewing Street	Cario Drive
Bruce Street	East Wylie Avenue	Extention Avenue	Central Avenue
Burton Ave	Foster Avenue	Fayette Street	Detroit Avenue
Buttonwood Avenue	Gates Drive	Fulton Street	Dewey Avenue
C Avenue	Glass Alley	Gordon Avenue	Dunn Ave
Cambridge Street	Glenn Street	Hart Avenue	Dunn Avenue
Church Street	Hazel Avenue	Hayes Avenue	East Beau Street
Clark Street	Henderson Avenue	Hillside Avenue	East Cherry Avenue
Cook Alley	High Street	Hoge Avenue	East Chestnut Avenue
Core Street	Idaho Street	Isabella Street	East Hallam Avenue
Coremont Avenue	Jackson Street	Madison Avenue	East Maiden Street
Cort Street	Jefferson Avenue	May Avenue	East Pine Avenue
Cuhl Avenue	Kentucky Street	Mccarrell Avenue	East Prospect Street
D Avenue	Lark Street	Mill Street	East Railroad Street
Donnon Avenue	Lawrence Avenue	Oregon Street	East Spruce Street
Duncan Avenue	Liberty Avenue	Quarry Street	East Strawberry Alley
E Avenue	Lowland Avenue	Ross Avenue	East Walnut Street
East Katherine Street	Maple Alley	Ruple Avenue	East Wheeling Street
F Avenue	Maple Avenue	Shaw Avenue	Elm Street
Fairhill Drive	Maple Terrace	Short Street	Erie Street
G Alley	Maple Terrace VW	South Jefferson Ave	Fitzwilliams Road
Gibson Avenue	Maryland Avenue	Weaver Avenue	Flower Avenue
Hall Avenue	Mcadam Avenue	West Beau Street	Ford Avenue
Kings Court	Medow Avenue	West Cherry Avenue	Fox Lane
Leet Street	Michigan Street	West Chestnut Street	Hanna Stret
Lewis Avenue	Michigan Avenue EXT	West Maiden Street	Headley Alley
Mcclain Avenue	Mississippi Street	West Pine Avenue	Highland Avenue
Mckinley	Nelan	West Spruce Avenue	Houston Street
Montgomery Avenue	Nevada Street	West Strawberry Ave	Huffman Road
North Franklin Street	New York Street	West Walnut st	Jennings Lane
Osage Alley	Norwood Avenue	West Wheeling St	Kennedy Avenue
Osage Avenue	Penn Avenue		Lang Avenue
Oxford Street	Plumpton Avenue		Larch Street
Prose Avenue	Poplar Avenue		Lemoyne Avenue
Rose	Robin Alley		Leonard Avenue
School Avenue	Sandfield Alley		Linden Avenue
Seminole Avenue	Shady Avenue		Line Alley
Shirls Avenue	Spring Street		Linn Avenue
Shurb Avenue	640-826 Summerlee Ave		Lockhart Street
Summer Avenue	Sycamore Street		Locust Avenue
829-1285 Summerlee	Taylor Avenue		Loner Prospect Avenue
Terrace Avenue	Tube Alley		Mcgriffin Avenue
Tyler Avenue	Vermont Street		Mcgowan Avenue
Victoria Street	Virginia Street		Mofat Street

Violet Street	Wallace Lane		Moore Ave.
West Hallam Avenue	Wayne Avenue		Moninger Street
Wilson Avenue	Wellington Avenue		Murdoch Street
x Avenue	West Avenue		Murray Avenue
Y Avenue	Wilna Street		Murtland Avenue
Z Avenue	Wooland Avenue		Myers
	Wren Alley		Normandy Way
			North College
			North Lincoln Street
			North Main Street
			Oak Street
			Oats Avenue
			Paphos Street
			Park Avenue
			Park street
			Pine Street
			Poplar Street
			Post Street
			Redstone Lane
			Redstone road
			Ridge Avenue
			Rock Avenue
			Rosewood Avenue
			Rural Avenue
			Rye Avenue
			Shannon Avenue
			Sharp Avenue
			South Avenue
			South College Street
			South Main Street
			South Shaffer Avenue
			South Wade
			Springfield Avenue
			Steward Avenue
			Stokely Street
			Tate Avenue
			Topside Dr (off Lockhart)
			West Prospect Avenue
			West Railroad Street
			Wheat Street
			White Alley
			Williams Amos Way
			Wolf Alley