

City of Washington

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STREET/SIDEWALK OPENING AND EXCAVATION PERMIT APPLICATION

COMPLETE ONLY THOSE THAT APPLY TO YOUR PROJECT

APPLICATION #2 - _____ (OFFICIAL USE ONLY)

APPLICANT MUST SUBMIT ONE (1) COPY OF APPLICATION & ALL SUPPORTING DOCUMENTS WITH REQUIRED FEES

SECTION 1 APPLICANT INFORMATION

DATE:

CONTACT LAST NAME:

FIRST NAME:

ORGANIZATION NAME:

MAILING STREET ADDRESS:

CITY:

STATE:

ZIP:

PHONE:

FAX:

EMAIL:

SECTION 2 SCOPE OF WORK INFORMATION

2A - APPROXIMATE LOCATION OF WORK

STREET ADDRESS - START:

STREET ADDRESS - END:

2B - GENERAL NARRATIVE OF WORK

2C - CONSTRUCTION SCHEDULE

START DATE:

APPROX. COMPLETION DATE:

2D - SIZE OF EXCAVATION

LENGTH:

FEET

WIDTH: FEET

SQUARE FEET:

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2E - AFFECTED AREAS *(check all that apply)*

☐ CENTER OF ROAD ☐ DRIVING LANE ☐ CURB AND/OR EDGE OF ROAD
(Restoration shall be opening repair plus one (1) foot on each side)

☐ SIDEWALK *(Restoration shall be portion of sidewalk removed / joint to joint)*

☐ DRIVEWAY *(Restoration shall be portion of driveway disturbed)*

☐ PUBLIC RIGHT-OF-WAY *(Restoration shall be replaced in-kind)*

NOTES: 1. Restoration of all excavated, removed, or disturbed areas shall be per City specifications.
 2. Final inspection / acceptance of the restoration shall be at the discretion of the City.

SECTION 3 REQUIRED SUBMITTALS

- ☐ ONE-CALL PROVIDE SERIAL NUMBER:
- ☐ CERTIFICATE OF INSURANCE INDICATING WORKERS' COMPENSATION AND LIABILITY COVERAGE
- ☐ PERFORMANCE AND MAINTENANCE BONDS (MIN. \$20,000 FOR STREET OPENINGS)
- ☐ APPLICATION AND GUARANTEE FEES (CERTIFIED or CASHIERS CHECK) FOR SIDEWALKS OVER 300 SQ. FT.
- ☐ PLANS OR SKETCH ACCURATELY DEPICTING SCOPE OF WORK

SECTION 4 FEE CALCULATION / APPLICATION FEE *(complete all that apply)*

4A ☐ STREET OPENING AND EXCAVATION \$1.00 per SQ FT of Opening \$400.00 Minimum Fee
 SQ FT: x \$1.00 = \$ > \$400 ? YES ☐ NO ☐ IF NO, FEE = \$400.00

4B ☐ CURB CUT / DRIVEWAY RECONSTRUCTION \$1.00 per LF of Curb / \$1.00 per SF of Driveway \$200.00 Minimum Fee
 (1) CURB LF: x \$1.00 = \$ (2) DRIVEWAY SF: x \$1.00 = \$
 (1) + (2) = \$ > \$250 ? YES ☐ NO ☐ IF NO, FEE = \$200.00

4C ☐ SIDEWALK CONSTRUCTION & REPAIR \$1.00 per SQ FT of Sidewalk OVER 300 \$50.00 Minimum Fee
 4D ☐ SIDEWALK INSPECTION FEE projects over 300 sq. ft. only \$50.00
 SQ FT: x \$1.00 = \$ > \$50 ? YES ☐ NO ☐ IF NO, FEE = \$50.00

4E ☐ PUBLIC RIGHT-OF-WAY DISTURBANCES \$100.00 FLAT FEE REQUIRED

4F ☐ STREET OPENING INSPECTION FEE MIN. 1 REQUIRED \$50

TOTAL APPLICATION FEES (4A+4B+4C+4D+4E+4F) = \$

MAKE CHECKS PAYABLE TO: CITY OF WASHINGTON

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ACKNOWLEDGEMENT – OFFICIAL USE ONLY

YEAR - NO. - REVISION

APPLICATION NUMBER: _____

DATE APPLICATION COLLECTED: _____

APPROVED: YES NO

DATE APPLICATION APPROVED: _____

FEES RETURNED: YES NO

IF DENIED, DATE RETURNED: _____

AMOUNT OF FEES COLLECTED :
(SECTION 4) _____

DATE FEES COLLECTED: _____

CHECK NO(s): _____

GUARANTEE TYPE: CHECK BOND

AMOUNT OF GUARANTEE COLLECTED:
(SECTION 5) _____

CHECK/BOND DATE: _____

CHECK/BOND NO: _____

DATE GUARANTEE COLLECTED: _____

DATE PERMIT ISSUED: _____

PERMIT NUMBER: _____

NAME OF OFFICIAL/AGENT: _____

SIGNATURE OF OFFICIAL/AGENT: _____

OFFICIAL/AGENT TITLE: _____

DATE: _____

INSPECTION – OFFICIAL USE ONLY

RESTORATION APPROVAL DATE: _____

APPROVED BY: _____

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APPLICATION NO:

PLAN/SKETCH OF WORK AREA-ATTACHMENTS ACCEPTED